



**NOTICE OF REPRESENTATION AND  
EVIDENCE BUNDLE BY  
NOTTINGHAMSHIRE POLICE:  
APPLICATION FOR A GRANT OF A  
PREMISE LICENCE AT  
CORN EXCHANGE  
CASTLE GATE  
NEWARK**

**DATE: 21<sup>ST</sup> AUGUST 2020**



**NOTTINGHAMSHIRE  
POLICE  
PROUD TO SERVE**



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**Notification to Licensing Authority of Representation under Licensing Act 2003**

1. Name of Responsible Authority making representation:

- a. Your name: **C Ansty**  
[Senior Licensing Officer, County Licensing for and on behalf of  
the Chief Constable]
- b. Your address: **HQ (CJ) Liquor Licensing**  
**Mansfield Police Station**  
**Great Central Road**  
**Mansfield**  
**Nottinghamshire**  
**NG18 2HQ**
- c. Your phone number: **101 extn 3104862**
- d. Your e-mail address: **kate.ansty4862@nottinghamshire.pnn.police.uk**

2. Please identify the application you wish to make a representation about.

a. Name and address of application premises:

**Corn Exchange**  
**18 Castle Gate**  
**Newark**  
**Nottinghamshire**  
**NG24 1BG**

b. Nature of application: **Grant of Premises Licence**

3. Which of the licensing objectives does your representation relate to? Please delete as appropriate <sup>2</sup>.

- a. **The Prevention of Crime and Disorder.**  
b. **Prevention of Public Nuisance**  
c. **Protection of Children from Harm**

**Details of the representation(s)**

4. Please give details of your representation(s) including details as to why you feel the application would be unlikely to promote the objective(s) you have ticked above and including as much evidence as possible in support of your representation. Please continue on a separate sheet if necessary.

The application is for a grant of a premise licence at a historic building known as the Corn Exchange. The application requests licensable activities to be granted which include plays, films, live music, recorded music, performances of dance, late night refreshment, and the supply of alcohol for sales both on and off the premises.

The Corn Exchange is located on the outskirts of Newark Town Centre, with the rear of the premises leading directly onto the canal path. Newark has a moderately busy night time economy, this accommodates a number of other licensed premises within a small concentrated area. Premises within the area cater for the consumption of alcohol, dancing and late night refreshment.

Having had regard to the nature, style and location of the premises, the Police have concerns over the increase in alcohol related anti-social behaviour, crime, disorder and nuisance that the grant of this premises licence as submitted, will inevitably cause.

The very style and nature of a late night bars and nightclubs creates problems of crime and disorder. These types of venues attract patrons later in the evening, many of whom have been drinking alcohol in the pubs and bars within the town centre. People have a tendency to become more disorderly and anti-social as the night progresses on account that they become increasingly intoxicated and therefore prone to engage in disruptive behaviour.

Although the premise benefits from being situated close to a taxi rank on Castle Gate which operates 2000 hours until 0600 hours, Nottinghamshire Police do not feel that this alone is sufficient to disperse customers when the venue closes at the proposed time of 0430 hours on a Friday and Saturday when the venue will have been at its busiest. Newark Town centre does not have any night time guardians working until 0300 hours often seen in larger cities where nightclubs are prominent, these would include Police Officers working a dedicated night time economy shift, street pastors, community protection officers, or Street Marshals. With no night time guardians to support those that are vulnerable, intoxicated and need help getting home, Nottinghamshire Police are of the opinion that Newark Town centre has no infrastructure to support licensed premises opening past 3am and therefore to grant this application as it is submitted would lead to vulnerabilities, nuisance, and crime and disorder.

Newark and Sherwood District Council's statement of licensing policy states at 2.1 in exercising their functions under the licensing act 2003, licensing authorities must have regard to the licensing objectives as set out in section 4 of the Act.

Newark and Sherwood District Council's policy also states at 2.6 the promotion of the licensing objectives is paramount consideration for the authority.

A site visit took place on Friday 24<sup>th</sup> July 2020 at the request of Nottinghamshire Police in order to better understand the proposals requested by the applicant, Matthew Clark. It was soon realised at this



meeting that the application did not clearly express the business intentions and how the site would operate with a granted premise licence. We were informed that the ground floor would operate as a bar with facilities such as table tennis, air hockey, and also nostalgic arcade and fairground games. Whilst Nottinghamshire Police are not objecting to these activities as they do not fall under the licensing Act as regulated entertainment, they will encourage customers who are under the ages of 18 to attend the premise. Therefore Nottinghamshire Police is of the opinion that there needs to be safeguards in place to manage persons underage from accessing alcohol and being within an adult environment into the night and early hours. In response to this Nottinghamshire Police has suggested conditions below that we feel will uphold the licensing objective to protect children from harm.

Also at the meeting on 24<sup>th</sup> July 2020, Police were informed the applicant wishes to have the facility to deliver food and alcohol to persons within their home and for takeaway. This is a separate side of the business that needs to be carefully considered and managed. To alleviate concerns of underage persons, and intoxicated persons accessing alcohol the Police feel that appropriate safeguards need to be put in place and have suggested conditions below.

Although the applicant has agreed to some conditions proposed by Nottinghamshire Police, we are of the opinion that this application in its entirety does not promote the licensing objectives, in particular the prevention of public nuisance and the prevention of crime and disorder, and will add to the cumulative and negative impact already experienced in the Town Centre in respect of the later times requested for licensable activity to take place, mainly the sale of alcohol.

On considering all of the above, the Police are of the opinion that this particular application does not promote the licensing objectives. In view of this, it is the opinion of the Police that the only way that this premises will not have a negative effect and will not undermine the licensing objectives, is if the conditions listed below and the times for licensable activity to commence and cease, are placed on the premise licence.

The Police reserve the right to:

- bring further evidence of the Licensing Objectives being undermined to any subsequent panel hearing and to provide live oral evidence to this effect.
5. If you are suggesting that conditions should be attached to any licence granted please give the wording of the proposed condition(s) and state why you feel they are necessary and proportionate. Please continue on a separate sheet if necessary.

#### **Prevention of Crime and Disorder & Prevention of Public Nuisance**

A minimum of three suitably trained and licensed SIA door supervisors shall be on duty on Friday and Saturday evening from 2100hours, with a further two door supervisors from midnight when the basement area is open for



licensable activities. The number of SIA Door supervisors will increase at a ratio of 1:100 customers until the premises close the following day.

A minimum of three suitably trained and licensed SIA door supervisors shall be on duty on Bank Holiday Sunday's, Christmas Eve, Boxing Day and New Year Eve from 2100 hours, with a further two door supervisors from midnight when the basement area is open for licensable activities. The number of SIA Door supervisors will then increase at a ratio of 1:100 customers until the premises close the following day.

A record containing names, addresses and full SIA licence number(s) and contact telephone number of door supervisors shall be maintained and kept for a period of twelve months and be available for inspection by the police or any other authorised person upon request.

A record of the Door supervisors who have worked each day will be maintained and kept for a period of twelve months and be available for inspection by the police or any other authorised person upon request. This record shall contain the time they started and ended their shift, along side their name and SIA licence number.

30 minutes before the premise close to the public, managers shall ensure that a minimum of one SIA licensed door supervisor shall monitor the main exit and the area directly outside the premises to assist in the safe dispersal of patrons.

All members of staff shall be fully trained in the retail sale of alcohol. The training shall be on going and each member of staff shall be reviewed every six months. All details of the level of training shall be recorded in a bound and sequentially paginated book or electronic record. This information shall be made available for inspection and copying by the Police or any other authorised person on request and all such books shall be retained at the premises for at least 12 months.

A CCTV system shall be installed and operative in the premises when licensable activities are taking place.

All recordings used in conjunction with CCTV shall:

- Be provided in the form of a recordable system capable of providing picture of evidential quality and in all lighting conditions
- indicate the correct time and date
- be retained for a period of 31 days
- Suitable number of staff trained and able to use the system and able to provide recordings when requested
- Cameras shall encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol occurs, and dance floor areas as a minimum.
- Recordings to be made available for inspection to the Police or any other authorised person when requested.

A bound and sequentially paginated incident book or electronic record shall be kept to record all instances of violence, disorder, damage to property and personal injury at the premises. This book shall be made available for inspection and copying by the Police or any other authorised person upon

request and all such books shall be retained at the premises for at least 12 months.

A list of forthcoming events shall be supplied to the police at least 4 weeks prior to the event and shall contain the following information:

- The timings of the events.
- The name, address and telephone contact details of the organiser of the event, or hirer of the premises/ part of the premises.
- The anticipated number of persons attending the event.
- Any other information requested by the police sufficient to determine whether there is a risk of public disorder.

Where either the management at the premises or the police consider that a forthcoming event has a risk of disorder, the management at the premises shall, in consultation with the police, undertake a risk assessment. If the police are not satisfied with the management proposals contained in the risk assessment, the event shall not proceed so long as the police have given written notice seven days prior to the date of the event.

No persons carrying open, or sealed, vessels shall be admitted to the premises at any time.

No persons shall be permitted to remove open vessels from the premises.

#### Delivery of alcohol

Off sales and the delivery of alcohol shall only take place when a food order to a minimum of £10 has been ordered.

No open vessels of alcohol shall be carried in the delivery vehicle.

Alcohol shall only be sold or supplied to persons by the way of delivery to a residential or business address, and not to an open public place such as a street or park.

#### Protection of children from harm

A Challenge 25 scheme shall operate at the premises. Any person who appears to be under 25 years of age shall not be allowed entry unless they produce an acceptable form of photo identification (e.g. a passport or driving licence, Military ID or PASS accredited card.)

Challenge 25 notices shall be displayed in prominent positions throughout the premises.

There shall not be any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

No person under the age of 18 years shall be allowed to remain on the premises past 11pm. There shall be no access to the basement area at any time to persons under the age of 18 years.

Nottinghamshire Police would also like to propose the following times for the requested licensable activity:



Films

Monday – Sunday 0800 – 0300

Boxing and Wrestling

Monday – Sunday 0800 – 0300

Live Music

Monday – Sunday 0800 – 0300

Recorded Music

Monday – Sunday 0800 – 0330

Performances of Dance

Monday – Sunday 0800 – 0300

Late Night Refreshment

Monday – Sunday 2300 – 0330

Supply of Alcohol

Monday – Sunday 0800 – 0300

Hours open to the Public

Monday – Sunday 0800 – 0330

6. Please indicate any parts of the Licensing Authority's Statement of Policy that you feel may be relevant to your representation <sup>3</sup>.

**Indication of those relevant parts will be given in addition to those above, in a Panel Hearing.**

7. Please indicate any parts of the Guidance issued under S 182 of the licensing Act 2003, which you feel may be relevant to your representation <sup>4</sup>.

**Indication of those relevant parts will be given within a Panel Hearing.**

8. As you have made a representation the Application may need to be determined at a hearing of the Licensing Committee or one of its Panels. At this stage would you intend to attend such a hearing<sup>5</sup>? Please circle as appropriate.

Yes

No

9. If you intend to attend any hearing that may be held it would be helpful at this stage if you could give an indication as to how long you think you would need to make your representation(s).

**Not Known**

Signed: C Ansty [Senior Licensing Officer, County Licensing, for and on behalf of the Chief Constable]

Date: 30/07/2020





## LICENSING ACT 2003

**NOTICE OF NEW PREMISES LICENCE  
APPLICATION RECEIVED BY  
NEWARK AND SHERWOOD DISTRICT COUNCIL**

Name of applicant	<i>Corn Exchange Newark Ltd</i>
Postal address of premise or club	<i>18 Castle Gate Newark NG24 1BG</i>

The proposed use is:
<p><i>Briefly describe the proposed use indoors and outdoors:</i>  <u>Plays 08:00 to 23:00 Daily</u>  <u>Films, Live Music, Recorded Music, Performances of Dance, Anything of similar description</u>  <u>Monday to Wednesday 08:00 to 02:00 the following day</u>  <u>Thursday and Sunday 08:00 to 03:00 the following day</u>  <u>Friday and Saturday 08:00 to 04:00 the following day</u>  <u>Late Night Refreshment</u>  <u>Monday to Wednesday 08:00 to 02:30 the following day</u>  <u>Thursday and Sunday 08:00 to 03:30 the following day</u>  <u>Friday and Saturday 08:00 to 04:30 the following day</u>  <u>Supply of alcohol</u>  <u>Monday to Wednesday 08:00 to 02:00 the following day</u>  <u>Thursday and Sunday 08:00 to 03:00 the following day</u>  <u>Friday and Saturday 08:00 to 04:00 the following day</u>  <u>Opening hours</u>  <u>Monday to Wednesday 08:00 to 02:30 the following day</u>  <u>Thursday and Sunday 08:00 to 03:30 the following day</u>  <u>Friday and Saturday 08:00 to 04:30 the following day</u></p>

Any representations must be made in writing to: The Licensing and Enforcement Section, Newark & Sherwood District Council, Castle House, Great North Road, Newark on Trent, NG24 1BY.

Representations must be received no later than **30<sup>th</sup> July 2020**

The application record and register may be viewed during normal office hours at the above address.

It is an offence under section 158 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is up to level 5 on the standard scale (£5,000)

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Corn Exchange Newark Ltd  
*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description 18, Castlegate			
<b>Post town</b>	Newark	<b>Postcode</b>	NG24 1BG

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£33,250</b>

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership  please complete section (B)
  - ii as a partnership (other than limited liability)  please complete section (B)
  - iii as an unincorporated association or  please complete section (B)
  - iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c.14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

## SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/> Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

## (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Corn Exchange Newark Ltd
Address Broad Street Business Centre, 10 Broad Street, Spalding, Lincs, PE11 1TB
Registered number (where applicable) 12631829
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) N/A
E-mail address (optional) N/A



**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
0	1	0
7	2	0
2	0	2
0		0

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Three storey listed property with extensive garden, located in a town centre, with direct access from the main thoroughfare of Castle Gate. Seeking to be utilised as a multifaceted venue, covering multi-vendor food provision, games area, gin and herb garden, public entertainment garden providing entertainment and refreshment throughout the day, and weekends.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	0800	2300	<b>Please give further details here</b> (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	0800	2300			
Wed	0800	2300	<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur	0800	2300			
Fri	0800	2300	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	0800	2300			
Sun	0800	2300			



## B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon	0800	0200			
Tue	0800	0200			
Wed	0800	0200	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur	0800	0300			
Fri	0800	0400	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	0800	0400			
Sun	0800	0300			

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon	0800	0200						
Tue	0800	0200						
Wed	0800	0200				<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur	0800	0300						
			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)					
Fri	0800	0400						
Sat	0800	0400						
Sun	0800	0300						

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	0800	0200	<u>Please give further details here</u> (please read guidance note 4)		
Tue	0800	0200			
Wed	0800	0200	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	0800	0300			
Fri	0800	0400	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	0800	0400			
Sun	0800	0300			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	0800	0200	<u>Please give further details here</u> (please read guidance note 4)		
Tue	0800	0200			
Wed	0800	0200	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur	0800	0300			
Fri	0800	0400	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	0800	0400			
Sun	0800	0300			



H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon	0800	0200		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	0800	0200	<p><b><u>Please give further details here</u></b> (please read guidance note 4)</p>		
Wed	0800	0200			
Thur	0800	0300	<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)</p>		
Fri	0800	0400			
Sat	0800	0400	<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		
Sun	0800	0300			

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	0800	0230	<u>Please give further details here</u> (please read guidance note 4)		
Tue	0800	0230			
Wed	0800	0230	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	0800	0330			
Fri	0800	0430	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	0800	0430			
Sun	0800	0330			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	0800	0200			
Tue	0800	0200			
Wed	0800	0200			
Thur	0800	0300			
Fri	0800	0400			
Sat	0800	0400			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun	0800	0300			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b> Matthew Campbell Clark	
<b>Date of birth</b> 06/05/80	
<b>Address</b> c/o 10 Broad Street Spalding	
<b>Postcode</b>	PE11 1TB
<b>Personal licence number (if known)</b> PA0112	
<b>Issuing licensing authority (if known)</b> South Holland	

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Mon	0800	0230	
Tue	0800	0230	
Wed	0800	0230	
Thur	0800	0330	
Fri	0800	0430	
Sat	0800	0430	
Sun	0800	0330	

**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

- Staff training
  - 1) All staff will be given induction and refresher training (as required, but no less than every 6 months) relating to all four licensing objectives
  - 2) Records of such will be kept indefinitely on the staff member file
  - 3) All training will be signed by the employee and trainer immediately upon completion
  - 4) Records will be made available to Police, Licensing, or indeed any responsible authority upon request
  
- SIA Security
  - 1) Security staff will always be registered with SIA
  - 2) During general times of operation staff will be employed based on risk assessment carried out to the satisfaction of the Designated Premises Supervisor. Written risk assessment will always be available, upon demand, to responsible authorities.
  - 3) During times where the premises intends to provide any licensed activity terminating after 0000hrs, which is similar to sections E, F or G, and is alongside the supply of alcohol, and on a Friday and Saturday evening, staff will be employed on the ratio of 1 to 100 persons, from 2200hrs, with a minimum of 3 personnel on a Friday and 4 personnel on a Saturday.
  - 4) Agreed ejection policy with Nottinghamshire Police to include basement ejection from side door rather than via front steps, ensuring to a well-lit route, covered by CCTV to and directly to the public footpath
  
- CCTV
  - 1) A tamper proof CCTV system shall be installed, maintained in working order and operated at the premises, and record during all hours that the premises is in operations, plus at least 30 mins after closing
  - 2) At least one camera at any entrance will be of a high-resolution and of an evidential quality for use in supporting any prosecutions
  - 3) Best efforts will be made to cover all general public areas, internally and externally
  - 4) All footage will be retained for a minimum of 31 days
  - 5) Ability for immediate playback will be available for Police
  - 6) Recordings will be available and accessible for Police to retrieve, at all times of operation
  - 7) If playback software is required it must offer the ability to playback the images at full screen resolution with forward, reverse replay, including pause and slow motion.
  
- Off sales
  - 1) Are permitted only in sealed containers
  - 2) Those attempting to enter with open containers will be refused entry

**b) The prevention of crime and disorder**

Covered in the above



**c) Public safety**

- **Public areas**  
Will be inspected and recorded as safe before opening for trade
- **Risk Assessment**  
A conclusive risk assessment file will be detailed for all apparent risks to the public. This will be maintained and review no less than annually by the current DPS

**d) The prevention of public nuisance**

- **Signage**  
There shall be placed, at all exits from the premises, notices requiring customers to leave the premises and the area quietly
- **Noise control**  
The licence holder or his representative shall conduct regular assessments of the noise coming from the premises on every occasion the premises are used for regulated entertainment and shall take steps to control the level of noise so as not to cause a disturbance to residents
- **Noise reporting**  
All local residents will be issued with direct methods of communication to the DPS, so that they can report any concerns
- **Sound equipment**  
All amplified sound equipment will be positioned and operated in a manner to ensure noise does not escape the curtilage of the premises and is not permitted to disturb any residents in the vicinity
- **Duration of live and recorded music**  
The performance of live music with amplified instruments outside of the property will be limited to no more than 4hrs on any one day, and to no more than 4 days in any one week
- **Trade waste**  
The disposal of empty glass bottles shall not be undertaken externally from 2200hrs until 0800hrs on the following day
- **Late night refreshment**  
Application includes permission to serve food under 30 minutes after all licensable activities finish each night. This ensures that revellers do not need to seek further premise to eat before going home.
- **Taxis**  
A free phone service will be offered to all customers to call a taxi to collect from immediately outside of the premises



**e) The protection of children from harm**

- Under 18
  - 1) Agreement for no under 18 events without explicit agreement with Nottinghamshire Police (likely through TEN application)
  - 2) Challenge 21/25

We shall, at all times, enforce an enhanced challenge policy.

    - Challenge 21 will include the use of two forms of ID, at least one being photographic
    - Challenge 25 a single form of photographic ID.
  - 3) All refusals at entry and service points will be documented
  - 4) Restricted Hours

As the venue is multi-faceted, we must consider the correct way of conditioning the various functions within, to this end I propose the following:

    - Basement area to be exclusively for the use of over 18, at all times when open for public use
    - Ground floor (bar and gaming area) to be restricted to those under the age of 18, who are not accompanied by an adult, after 9pm on all days, if accompanied by an adult permitted until 10pm on all days
    - First floor (dining area) to be restricted to those under the age of 18, who are not accompanied by an adult, after 10pm on all days, if accompanied by an adult after 11pm
  - 5) No entry will be permitted to under 18, with or without adult accompanying, after 9pm on any day
- Regular 'glass collecting' will take place, ensuring the reduction of opportunity for minor to get access to alcohol
- Exterior family areas, for where dining is encouraged, will be non-smoking (or vaping)
- When films are shown, adherence to the BBFC age ratings will be prevalent

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			



## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives: Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.



- o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.
- 15. Entitlement to work/immigration status for individual applicants and applications**

**from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.



- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

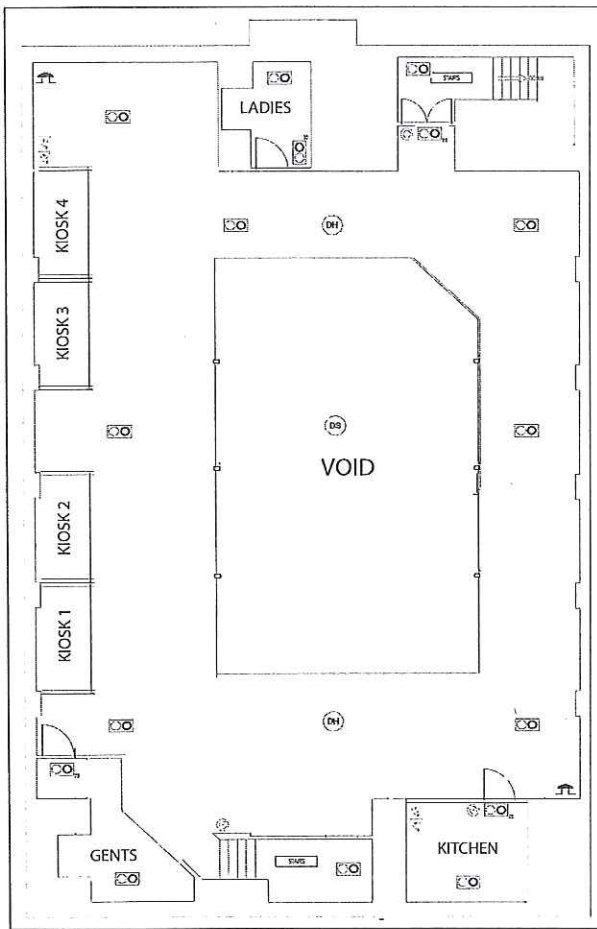
As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.



In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

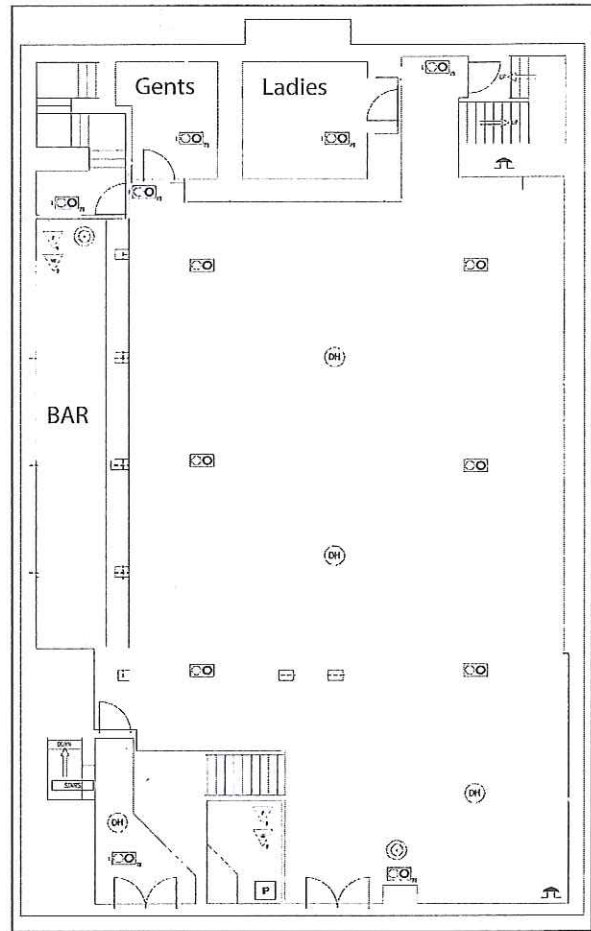
An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



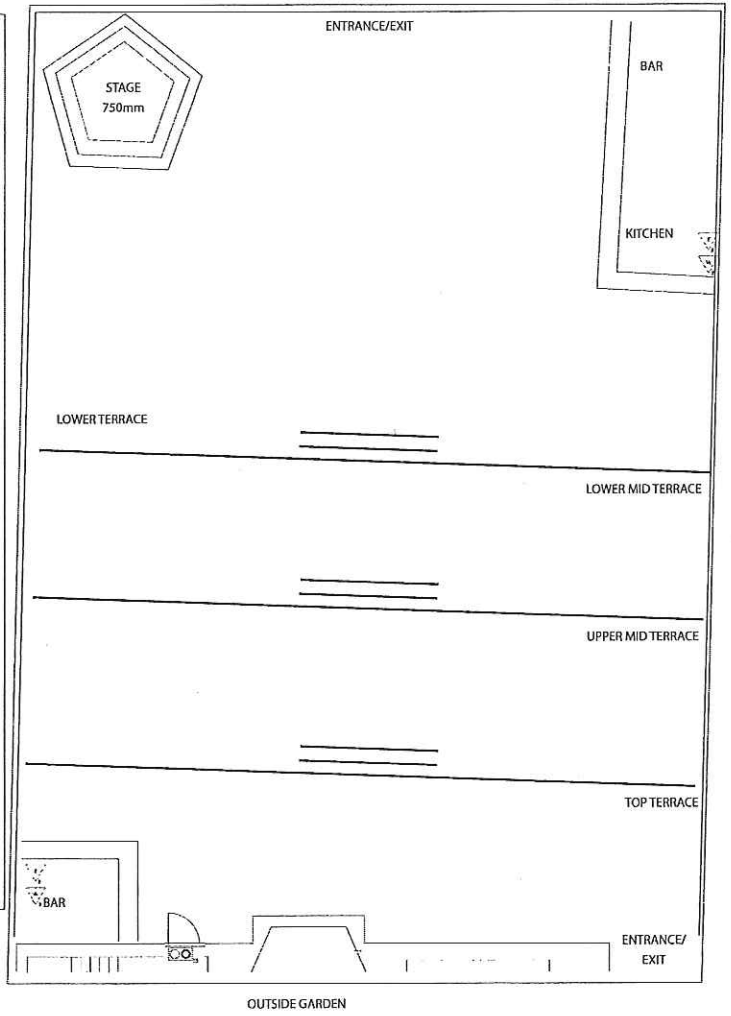
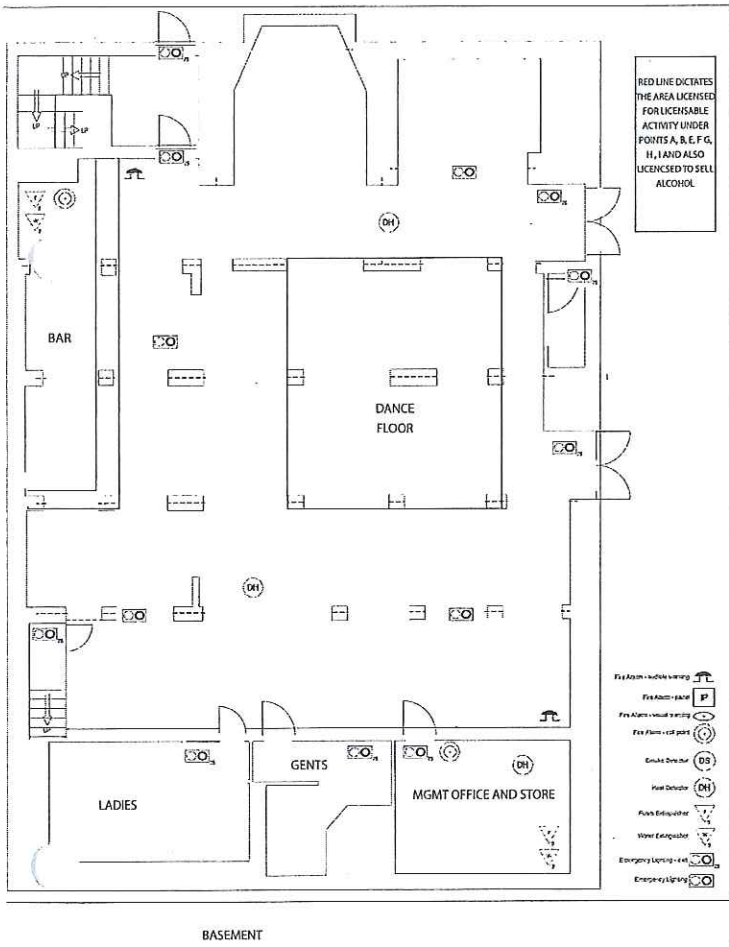
FIRST FLOOR

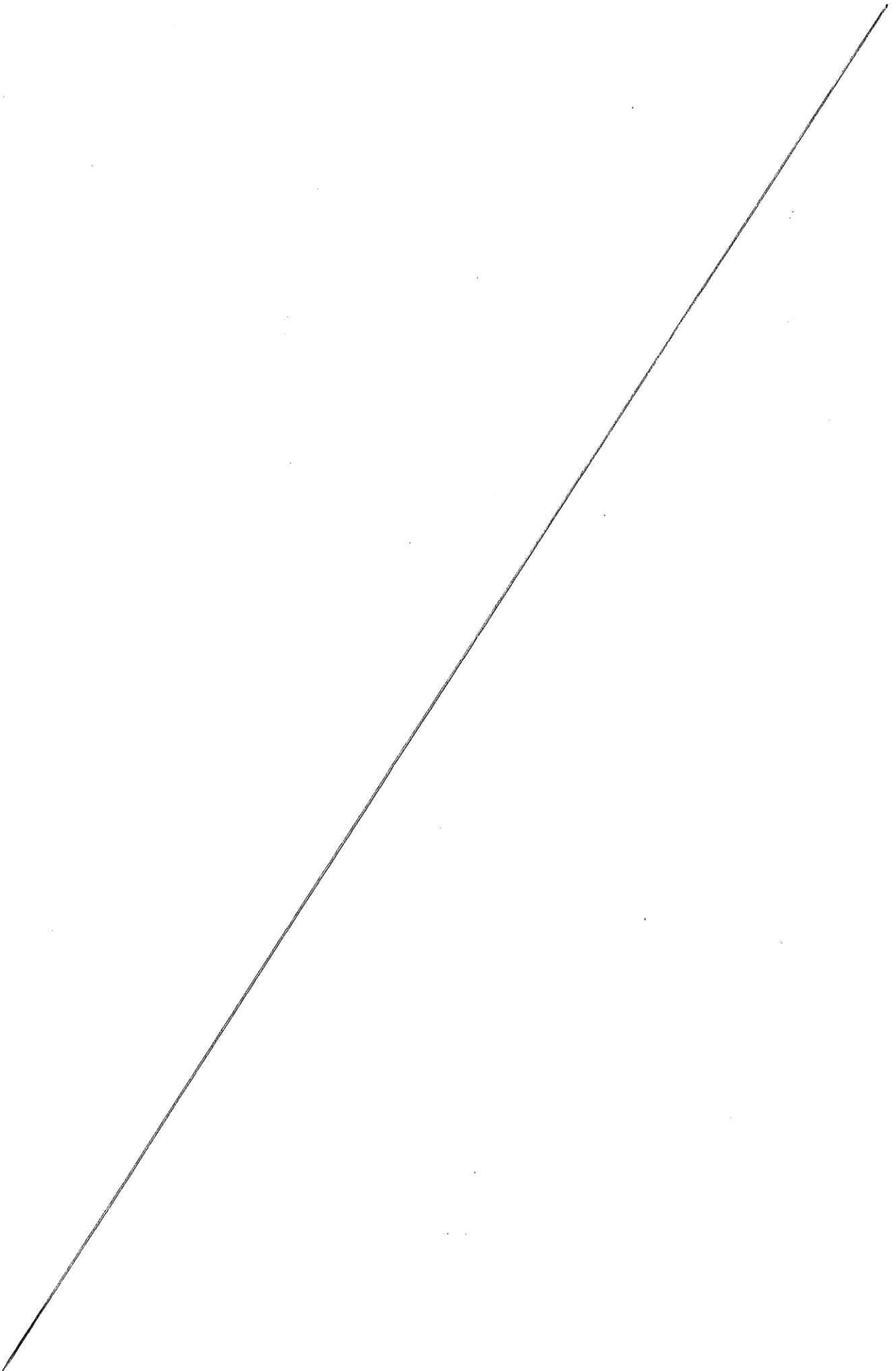
- Fire Alarm - Sounder
- Fire Alarm - Panel
- Fire Alarm - Control Unit
- Fire Alarm - Call Point
- Smoke Detector
- Heat Detector
- Flame Detector
- Flame Detector
- Emergency Lighting - Test
- Emergency Lighting

RED LINE DICTATES THE AREA LICENSABLE FOR LICENSABLE ACTIVITY UNDER POINTS A, B, E, F, G, H, I AND ALSO LICENSABLE TO SELL ALCOHOL



GROUND FLOOR







Issue Number 4  
15.12.2015

**Kelham Hall, Newark, Notts, NG23 5QX  
Premises Licence**

**Premises licence number** 001958

**Part 1 – Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**  
18 Castle Gate

**Post town** Newark

**Post code** NG24 1BG

**Telephone number**

**Where the licence is time limited the dates**

Not applicable

**Licensable activities authorised by the licence**

1. Regulated Entertainment
  - a) Plays
  - b) Indoor sporting events
  - c) Live music
  - d) Recorded music
  - e) Performances of dance
  - f) Anything of a similar description to that falling within (e), (f) or (g)
2. Late Night Refreshment
3. The Supply of alcohol

Issue Number 4  
15.12.2015

**The times the licence authorises the carrying out of licensable activities**

A Standard Times

1. Regulated Entertainment:  
Sunday to Thursday: 08:00 to 00:30 the following day  
Friday and Saturday: 08:00 to 02:45 the following day
2. Late night refreshment:  
Sunday to Thursday: 23:00 to 00:30 the following day  
Friday and Saturday: 08:00 to 02:30 the following day
3. The Supply of alcohol  
Sunday to Thursday: 08:00 to 00:30 the following day  
Friday and Saturday: 08:00 to 02:30 the following day

B Non Standard Times

1. Regulated Entertainment (categories c, d, e and f in the above box)  
New Years Day: 00:00 to 23:59  
Christmas Day: 00:00 to 23:59  
Start of British Summer Time: 00:00 to 04:30 the following day and 08:00 to 23:59
2. Late night refreshment:  
New Years Day: 00:00 to 05:00 and 23:00 to 23:59  
Christmas Day: 00:00 to 05:00 and 23:00 to 23:59  
Start of British Summer Time: 00:00 to 04:30 the following day and 23:00 to 23:59
3. The Supply of alcohol  
New Years Day: 00:00 to 23:59  
Christmas Day: 00:00 to 23:59  
Start of British Summer Time: 00:00 to 04:30 the following day and 08:00 to 23:59

**The opening hours of the premises**

A Standard Times

Sunday to Thursday 08:00 to 01:00 the following day  
Friday to Saturday 08:00 to 03:00 the following day

B None Standard Times

New Years Day: 00:00 to 23:59  
Christmas Day: 00:00 to 23:59  
Start of British Summer Time: 00:00 to 04:30 the following day and 08:00 to 23:59

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Both on and off sales

Issue Number 4  
15.12.2015

## Part 2

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Activ Red Ltd  
10 Broad Street  
Spalding  
Lincs  
PE11 1TB

**Registered number of holder, for example company number, charity number (where applicable)**

08694382

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Matthew Campbell Clark  
2 Miles Bank  
Spalding  
Lincolnshire  
PE11 3EZ

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Personal licence number: PA0112  
Issuing Authority: South Holland District Council

## Annex 1 - Mandatory conditions

### Designated Premises Supervisor

No alcohol may be supplied under this Licence:

- (a) at any time when there is no Designated Premises Supervisor in respect of these Premises; or
- (b) at any time when the Designated Premises Supervisor does not hold a personal licence or his/her personal licence is suspended.

### Authorisation By Personal Licence Holders

Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.



Issue Number 4  
15.12.2015

### **Irresponsible Promotions**

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### **Potable Water**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### **Age Verification**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.



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(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

### **Small Measures**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

### **Sales Of Alcohol Below The Permitted Price**

(1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,

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- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—
  - (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorizes the supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994

(3) Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

### **Exhibition of Films**

Admission of children (i.e. persons under the age of 18 years) to any exhibition of film must be restricted in accordance with any certificate and/or recommendation relating to that film made by the British Board of Film Classification

### **Door Supervision**

Any person exercising a security activity (as defined by paragraph 2(1)(a) of schedule 2 of the Private Security Industry Act 2001) shall be licensed by the Security Industry Authority. Any such person shall be employed at the premises at the discretion of the Licence Holder/Designated Premises Supervisor and shall display their name badge at all times when on duty.



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## Annex 2 - Conditions consistent with the Operating Schedule

1. All members of staff shall be fully trained in the retail sale of alcohol. The training shall be ongoing and each member of staff shall be reviewed every six months. All details of the level of training will be recorded in a bound and sequentially paginated book or electronic record. This information shall be made available for inspection and copying by the Police or any other authorised person immediately on request and all such books shall be retained at the premises for at least 12 months.
2. A bound and sequentially paginated incident book or electronic record shall be kept to record all instances of disorder, damage to property and personal injury at the premises. The Incident book shall contain the following details;
  - Time, date and location of incident.
  - Nature of Incident
  - Action taken
  - Each entry signed by the DPS or other responsible person employed at the premises and so authorised by the DPS.The Incident book shall be made available for inspection and copying by the Police or any other authorised person immediately upon request, and all such books shall be retained at the premises for at least 12 months.
3. A tamper proof CCTV system shall be installed, maintained in working order and operated at the premises in liaison with and to the satisfaction of Nottinghamshire Police and the Licensing Authority and shall be used to record during all hours that the premises are open to the public including one hour before opening and one hour after closing (condition attached by the licensing authority at the hearing)
4. An internal and external CCTV system with recording equipment shall be installed internally and external and maintained at the premises and noted on the plan. All recorded images shall:
  - Be of evidential quality in all lighting conditions; and
  - Indicated the correct time and date; and
  - Be retained for a period of at least 31 consecutive daysSufficient staff must be trained to use the system, as recorded images must be made available for inspection and downloading immediately on responsible authority request. All downloaded images must be provided in a format that is viewable without the need for specialist equipment and/or software (condition attached by the licensing authority at hearing)
5. All members of staff shall be fully trained in respect of the company's Drugs Policy. The training shall be ongoing and each member of staff shall be reviewed regularly. All details of the level of training will be recorded in a bound and sequentially paginated book or electronic record; detailing the following:
  - Name of the member of staff
  - Name of the trainer
  - Date the training was completed
  - Staff member and trainer to sign the authenticity of the record.

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This information shall be made available for inspection and copying by the Police or any other authorised person immediately on request and all such books shall be retained at the premises for at least 12 months.

6. Notices shall be displayed advising customers that searches may be carried out and admission will be refused to customers who do not give their consent to be searched. A bound and sequentially paginated book or electronic record shall be kept recording details of anyone refusing to be searched, showing the date and time of the refusal and either the name or a description of the person refusing to be searched. Such record shall be made available for inspection and copying by the Police or any other authorised person immediately upon request.
7. Any seizure of drugs, weapons or other property shall be recorded in a bound and sequentially paginated book or electronic record, together with details of how and where the article was seized, and, where practicable the name and address of the person found with this article. This record shall be retained at the premises for at least 12 months, and shall be available for inspection and copying by the Police or any other authorised person immediately upon request.
8. The toilets at the premises to be checked hourly for drugs use and evidence of supply taking place. A bound and sequentially paginated book or electronic record shall be kept of the result of the checks, detailing how and when any illegal substance was found. The record to be retained at the premises for at least 12 months and made available for inspection and copying by the Police or any other authorised person immediately upon request.
9. Any Drug Amnesty box used shall be a strong metal box, which is lockable and securely attached to the floor or wall inside the premise; it shall be constructed so that items may be placed within, without any person coming into contact with the contents of the box. It shall be opened and emptied with the Police upon Police request with reasonable notice given. It shall be lockable and securely attached to the floor or wall within easy reach of the main entrance to facilitate ease of depositing items within.
10. A legible record containing names, addresses and Security Industry Authority badge numbers of door supervisors shall be maintained and kept for a period of 12 months and be available for inspection by the police, the licensing authority and SIA.
11. Each door supervisors licence number will be verified by the DPS or their agent using the internet SIA website, on the occasion of each door supervisor's initial employment at the premise. Thereafter, a weekly check shall be carried out to ensure the licence status remains unchanged. This verification check will be recorded in the logbook required in condition 10 and signed appropriately by the DPS or their agent.
12. The management will work in conjunction with Nottinghamshire Police to update the company's Drug Policy as required.
13. Signage shall be displayed advising customers to be respectful to residents and to leave the area in a quiet and orderly manner.



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14. The disposal of empty bottles shall not be undertaken externally from 21:00 until 09:00 on the following day; every day of the week.
15. A Challenge 25 or similar policy will be implemented and enforced at all times. Any person who appears to be under 25 years of age shall not be allowed to purchase alcohol unless they produce an acceptable form of photo identification. (e.g. passport, driving licence, or PASS accredited card)
16. Challenge 25 notices will be displayed in prominent positions throughout the premises.
17. Apart from an under 18 events or private event, after 2100 hours, entry will be restricted to those aged 18 years or over and ID will be check in accordance with the Challenge 25 policy.
18. During under 18 events, only patrons aged under the age of 18 will be permitted entry. Alcohol will be removed from view. Tobacco sales will not take place and gaming machines will not be in use.
19. The upper tier of the garden will only be used after 22:00 for the purposes of smoking.
20. A defined area (dance floor) shall be provided for dancing, performances of dance and any entertainment of a similar description.
21. A warning sign to the effect that a laser or strobe is used in the premises must be clearly displayed at all public entrances to the premise.

### **Annex 3 - Conditions attached after a hearing by the licensing authority**

1. With the exception of private functions none glassware will be used after 22:00 on the ground floor and first floor with the exception of champagne bottles, champagne glasses and wine glasses.
2. Glassware Management Policy as attached as Annex 5 to apply to the basement.
3. There shall be provided at the premises a minimum of 1 door supervisor between the hours of 20:30 and 22:00 and a minimum of 3 door supervisors between 22:00 until the premises closes on a Friday and Saturday opening.
4. A written risk assessment shall be carried out to determine the number of door staff who shall be on duty for each public opening, private functions and for under 18 events. This will be made available on request to the Police and Licensing Authority.
5. Sound insulation and noise control equipment will be installed and it shall be maintained in satisfactory working order.
6. During under 18 events, persons under 18 will be allowed on the premise until 23:00. On the occasion of any pre-arranged under 18 only function/event, at least 14 working days written notice must be given to the Chief Officer of Nottinghamshire Police.

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7. No alcohol purchased from the premises shall be removed from the curtilage of the premise and garden.

**Annex 4 – Plans**

Attached: Dated August 2014

**Annex 5 – Glassware Management Policy**

Attached

Issue Number 4  
15.12.2015

## **Annex 5 – Glassware Management Policy**

### **Introduction**

This policy covers the controlled use of glassware in our venues ensuring the safety of all employees and customers.

The following standards have been agreed:

- Type of vessels used:
  - All pint and half pint glassware will all be of toughened standard
- Reduction of glass vessels used
  - Decanting will be encouraged with bottled products
- Removal of glass vessels from public area
  - There will be designated glass collection staff employed on the ration of at least one per room
  - Bottle banks will be positioned throughout the venue at least one per room
  - These will be well signed to encourage use by customers

### **Additional Staff Training**

All staff will undergo full training which will be recorded and regularly monitored to ensure that they are fully aware of the importance of:

- The swift removed of used and abandoned vessels
- The clearance of broken glass and spillages

For the avoidance of doubt ALL staff whether management, security, bar staff or cleaning staff will have a responsibility for actioning or managing the removal of any risk they come across in respect to glassware.

### **Risk assessments**

It may be necessary to carry out a risk assessment for example on a high attendance events, or when we believed another risk would be prevalent, NYE may be an example of this.

The result of the risk assessment may result in partial or total removal of glassware from being in circulation.

### **Risk Categories**

We have identified that there are different risk categories for different vessels, listed in order of least likely to cause serious harm and frequency of likelihood;

1. 'Shot' glasses
2. Champagne bottles
3. Spirit bottles
4. Toughened glassware
5. Champagne and Cocktail glasses
6. Bottle products (consumed from the vessel)
7. Non-toughened glassware

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Certain areas within the venue are less likely to present a risk these are as follows,  
again in least likely first,

1. VIP lounge
2. Private booth
3. Private table
4. General public area
5. Dancefloor



**WITNESS STATEMENT**

*CJ Act 1967, s.9; MC Act 1980, ss.5A(3) (a) and 5B; Criminal Procedure Rules 2005, Rule 27.1*

URN 

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Statement of: Heather Sutton  
Age if under (if over 18 insert 'over  
18: Over 18 18') Occupation: Police Inspector

This statement (consisting of      pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything which I know to be false or do not believe to be true.

Signature: H SUTTON Date : 03 08 20

Tick if witness evidence is visually recorded  (supply witness details on rear)

I am a Police Inspector with Nottinghamshire Police currently based at Newark Police Station, Queens Road, Newark NG24 1LJ. I am the District Commander for the Newark and Sherwood District which includes Newark Town Centre.

I have been an officer within Nottinghamshire Police for sixteen years and as a result I am fully conversant with the issues of crime and anti-social behaviour that have been, and continue to be, addressed by partners, stakeholders, the community and those within the policing family.

As the District Commander I am responsible for managing the policing response to crime and disorder within the district. This includes identifying crime trends and working with partners across the community safety partnership to set policing priorities. These priorities are set by analysing police incidents and intelligence on a daily basis and comparing these with concerns regularly raised by the local community. It is my aim

Signature: H Sutton Signature witnessed by: \_\_\_\_\_

to set policing strategies that help Nottinghamshire Police to deliver a service that works for local people, with my primary focus being to keep people safe. As a result I have an interest in the operation of all the licensed premises within in the district, particularly those where the sale of alcohol contributes to the high levels of crime, disorder, anti-social behaviour and public nuisance that exists within that and adjacent communities.

I have been made aware than an application has been submitted for a Premise Licence at the Corn Exchange, 18 Castle Gate, Newark NG24 1BG. It is my understanding that the applicant seeks licensable hours to 04:00am.

Newark market town is a small area, with a number of other licensed premises including pubs and bars, all of which are closed by 3am.

Newark Town Centre does not currently have the infrastructure to support intoxicated customers beyond 3am and would therefore leave patrons from The Corn Exchange vulnerable to crime and disorder. To leave the basement area of the proposed venue serving alcohol until 4am gives those people the opportunity to become even more intoxicated.

It is my view, that if this application were granted, there would be intoxicated, and therefore often vulnerable people in the town centre with no support, creating the opportunity for nuisance, crime and disorder.

Since the reopening of the Night Time Economy post Covid-19, we have seen increased levels of crime and disorder and where possible are providing a dedicated policing resource working 18:00-03:00. To increase that till 18:00-05:00 to manage disorder at Corn Exchange puts and unnecessary strain on Nottinghamshire Police, it would create significant policing challenges and demands.

Signature: H sutton

Signature witnessed by: \_\_\_\_\_

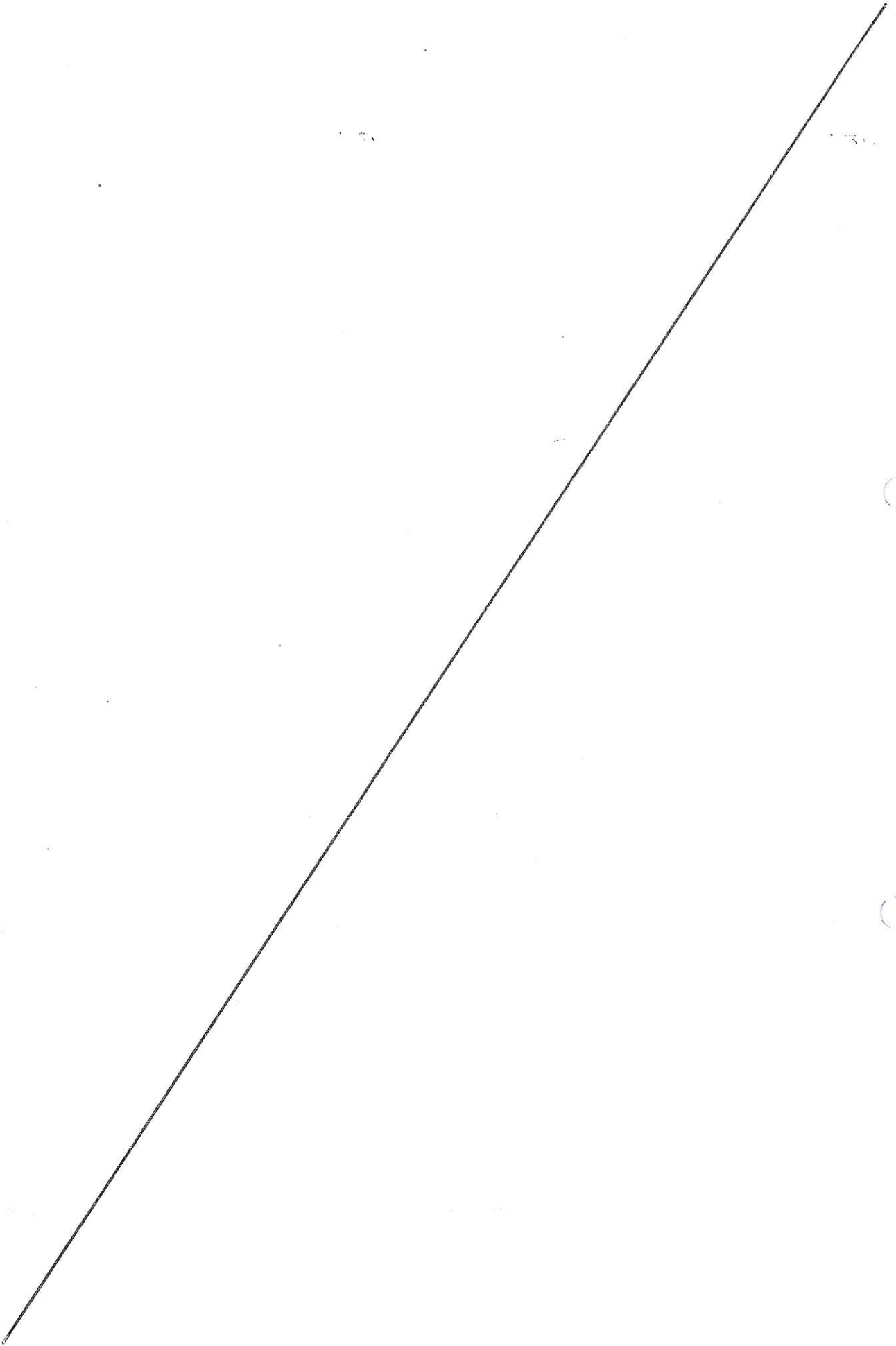
I have serious concerns that the granting of the application will:

- a) have a negative effect on the community
- b) have a negative impact on the already high levels of anti-social behaviour, crime, disorder and nuisance; and
- c) undermine what we and our partners are trying to achieve

I do not support the application in its current form.

Signature: H sutton

Signature witnessed by: \_\_\_\_\_





**WITNESS STATEMENT**

*CJ Act 1967, s.9; MC Act 1980, ss.5A(3) (a) and 5B; Criminal Procedure Rules 2005, Rule 27.1*

URN 

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Statement of: Daveen Brown

Occupation:  
Licensing  
Enforcement  
Officer

Age if under 18:  '18 (if over 18 insert 'over 18')

This statement (consisting of      pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything which I know to be false or do not believe to be true.


Signature:

Date: 4<sup>th</sup> August 2020

Tick if witness evidence is visually recorded

(supply witness details on rear)

1. I am the Licensing Enforcement Officer for Newark & Sherwood, Ashfield and Broxtowe areas in the County of Nottingham, based at Mansfield Police Station. I have been in this role since August 2013. My role is to monitor incidents of crime and disorder occurring in licensed premises, and through working with partner agencies ensuring we are encouraging premises to uphold the licensing objectives. My priority is to reduce alcohol related violence and disorder within licensed premises across the county of Nottinghamshire.
2. On 2<sup>nd</sup> July 2020 Nottinghamshire Police received an application for a Premise licence to be granted at Corn Exchange, Castlegate, Newark, Nottingham NG24 1BG. There is a live licence already in place at this premise, this new application is to extend the opening times.
3. The Corn Exchange is located on the outskirts of Newark Town Centre, with the rear of the premises leading directly onto the canal path. Newark has a moderately busy night time economy; this accommodates a number of other licences premises within a small

Signature: D Brown  Signature witnessed by: \_\_\_\_\_

concentrated area. Premises within the area cater for the consumption of alcohol, dancing and late night refreshment.

4. The applicant Mr Matthew Campbell Clark has applied to extend his licence in relation to the following licensable activities and times:

- Provision of Live Music, Recorded Music, Films, Dance, anything of similar description:-

Monday – Wednesday 08:00 to 02:00 the following day.

Thursday and Sunday 08:00 to 03:00 the following day.

Friday and Saturday 08:00 to 04:00 the following day.

- Plays :- 08:00 to 23:00 daily.
- Provision of Late Night Refreshment

Monday to Wednesday 08:00 to 02:30 the following day.

Thursday and Sunday 08:00 to 03.30 the following day.

Friday and Saturday 08:00 to 04:30 the following day.

- Supply of Alcohol (on and off) :-

Monday to Wednesday 08:00 to 02:00 the following day.

Thursday and Sunday 08:00 to 03:00 the following day.

Friday and Saturday 08:00 to 04:00 the following day.

The times requested for the supply of alcohol are an increase to those times already granted on the current licence, this is an increase over every day of the week. The current live licence, has not been used since being granted.

The application also indicates the opening hours:-

Monday to Wednesday 08:00 to 02:30 the following day.

Thursday and Sunday 08:00 to 03:30 the following day.

Friday and Saturday 08:00 to 04:30 the following day.

This is also an increase over all days of the week from the current licence, which if granted would allow the Corn Exchange to be the latest licensed premise open in Newark.

Signature: D Brown  Signature witnessed by: \_\_\_\_\_



Currently the latest live licence in Newark town centre, belongs to the Atrium, however this site has been closed and non-operational since Spring 2019. Since this time Newark Town Centre has enjoyed a night time economy that ceases at 02:30hrs. Further information on other licences within Newark town Centre, please see exhibit DWB1 attached.

5. Nottinghamshire Police considered the operating schedule within the application form, to ascertain additional steps Mr Clark intended to take to promote the licensing objectives. Nottinghamshire Police is aware that some conditions may restrict lawful business by imposing additional requirements, and the profits made by a premise but this cannot be a primary consideration, however it is felt that conditions alone would not be enough for the premises to promote the licensing objectives.
6. The operating schedule was detailed when submitted, however, Nottinghamshire Police do not feel that these steps were enough to alleviate concerns that the premises would undermine licensing objectives if the premise could be allowed to conduct licensable activities until 04:00 hours and that licensable activities, as requested, would have a negative impact upon the immediate vicinity in Newark Town Centre, to other local businesses, the people and their communities that live there.
7. On Saturday 11<sup>th</sup> July 2020 Kate Ansty Senior Licensing Officer and myself visited the area around Castlegate and the Corn Exchange. Our intentions were not only to visit the Corn Exchange but to become aware of which premises surrounded the Corn Exchange, and what infrastructure was in place to support a licensed premises operating until 04:30hrs within the night time economy. This visit was to obtain a full understanding of the outside area, its location, entrances and exits of the Corn Exchange and proximity to the canal. These can be seen on the map, I refer to as Exhibit DWB 2 and photographs DWB 3,4,5,6.
8. Due to these concerns Kate Ansty and I requested to meet Mr Matthew Clark and view the site to discuss the application with Mr Clark to see if he could further offer a resolution to our concerns, and compromise and negotiate the need for a hearing.

Signature: D Brown  Signature witnessed by: \_\_\_\_\_

9. Mr Clark guided us through the entire venue, which we found to be in a poor state of disrepair. He explained his business plan, and structural changes for the building, both cosmetic, and those that were necessary to make the site safe. He explained that all three floors would have their own identity including the plans for the outside area. It was soon realised at this meeting that the application did not clearly express the business intentions, and how the site would operate with the premise licence as it had been applied for.
10. We were informed that the first floor balcony was to provide food & alcohol, by various vendors. This would enable customers of the Corn Exchange to eat in the food court area or to takeaway. Mr Clark was asked about the intention for takeaway food and he explained that it was his intention that the food would be delivered by local taxis. It was difficult to visualise operationally how this would work as the area looked quite small. This is a concern as Nottinghamshire Police has not encountered a night club that also delivers food and alcohol to people's houses. However, we do understand due to Covid restrictions and the impact this has had on licenced premises that licensees need to have a licence that is flexible to continue to operate under different circumstances. Although this is a concern, we believe this can be alleviated through conditions documented with the notice of representation.
11. The balcony overlooks the ground floor, which would operate as a bar with facilities such as table tennis, air hockey, and also nostalgic arcade and fairground games. The basement will be used as a night club. Finally Mr Clark explained the basement is to be used as a nightclub area.
12. Whilst Nottinghamshire Police are not objecting to these activities as they do not fall under the licensing Act as regulated entertainment, it is my opinion this will encourage customers who are under the ages of 18 to attend the premise to enjoy these facilities.
13. During the visit Kate Ansty asked Mr Clark why there was a need for such a late licence, Mr Clark replied to make it financially viable to renovate and open the premise, and stated he could not compromise on the times on his application due to his estimated

Signature: D Brown  Signature witnessed by: \_\_\_\_\_



£400,000 to renovate the site and to be operational he needed the later licence so his customer base would have enjoyed the bars around Newark town centre and end the evening in his venue.

14. Nottinghamshire Police are also concerned that with no night time Guardians to support those that are vulnerable and intoxicated, this would have a negative effect on the community as a result of rowdy anti-social behaviour often experienced by people who have consumed large amounts of alcohol into the early hours. I enclose a photo of the rear of the premise showing its close location to the canal. This I refer to exhibit DWB3. Nottinghamshire Police, and partners, has a responsibility to ensure Newark town centre is not only vibrant, but safe environment for all to enjoy the facilities available. It is essential that licensed venues are dedicated in the promotion of the four licensing objectives, to ensure that incidents within licensed premises are reduced. Newark town centre does not benefit from a designated night time economy Police presence, there is also the absence of other night time guardians such as Street Pastors and Street Marshalls whose presence would prevent vulnerabilities and assist to prevent crime and disorder. Without this support licensed premises have to actively promote all four of the licensing objectives to prevent further demand on emergency services.


15. I enclose statistics from Police recording systems to show the incidents and Police demand in the Castlegate and immediate area, for the period between 01.08.2019 – 03.08.2020 along with a summary report of incidents within Newark Town Centre. I refer to these as exhibits DWB7 and DWB8.

16. As Nottinghamshire Police and Mr Clark are unable to reach a compromise on the reduction in times of licensable activities, on 30<sup>th</sup> July 2020, a notice of representation to the licensing section, of Newark & Sherwood District Council was submitted. Within this document are suggestions on times that Nottinghamshire Police are of the opinion that will not undermine the licensing objectives, along with the suggestion of conditions

Signature: D Brown  Signature witnessed by: \_\_\_\_\_

that would complement the contents of the operating schedule completed by Mr Clark within his application.

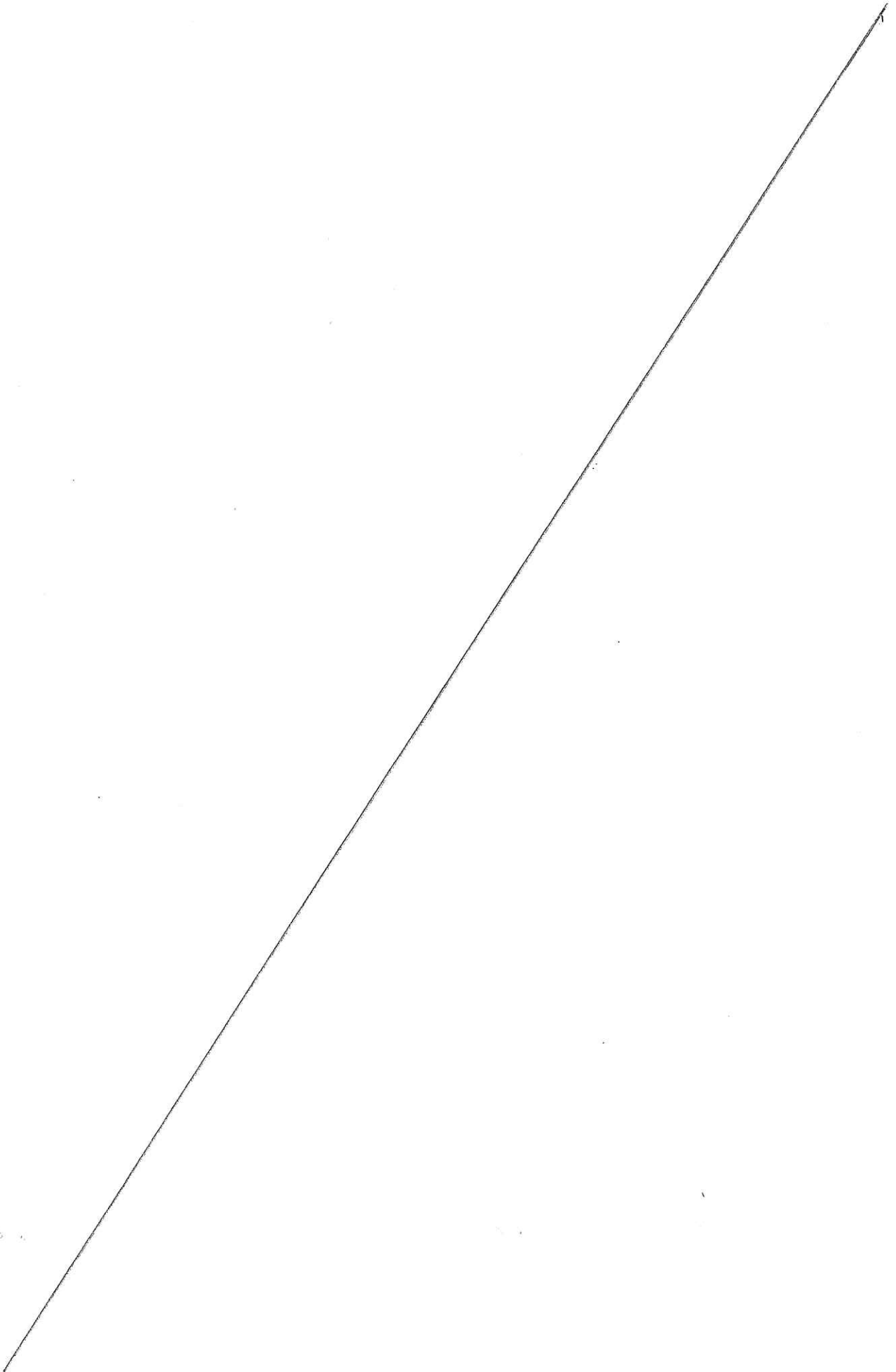
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Signature: D Brown  Signature witnessed by: \_\_\_\_\_

**EXHIBIT**

**DWB1**

**CORN EXCHANGE**

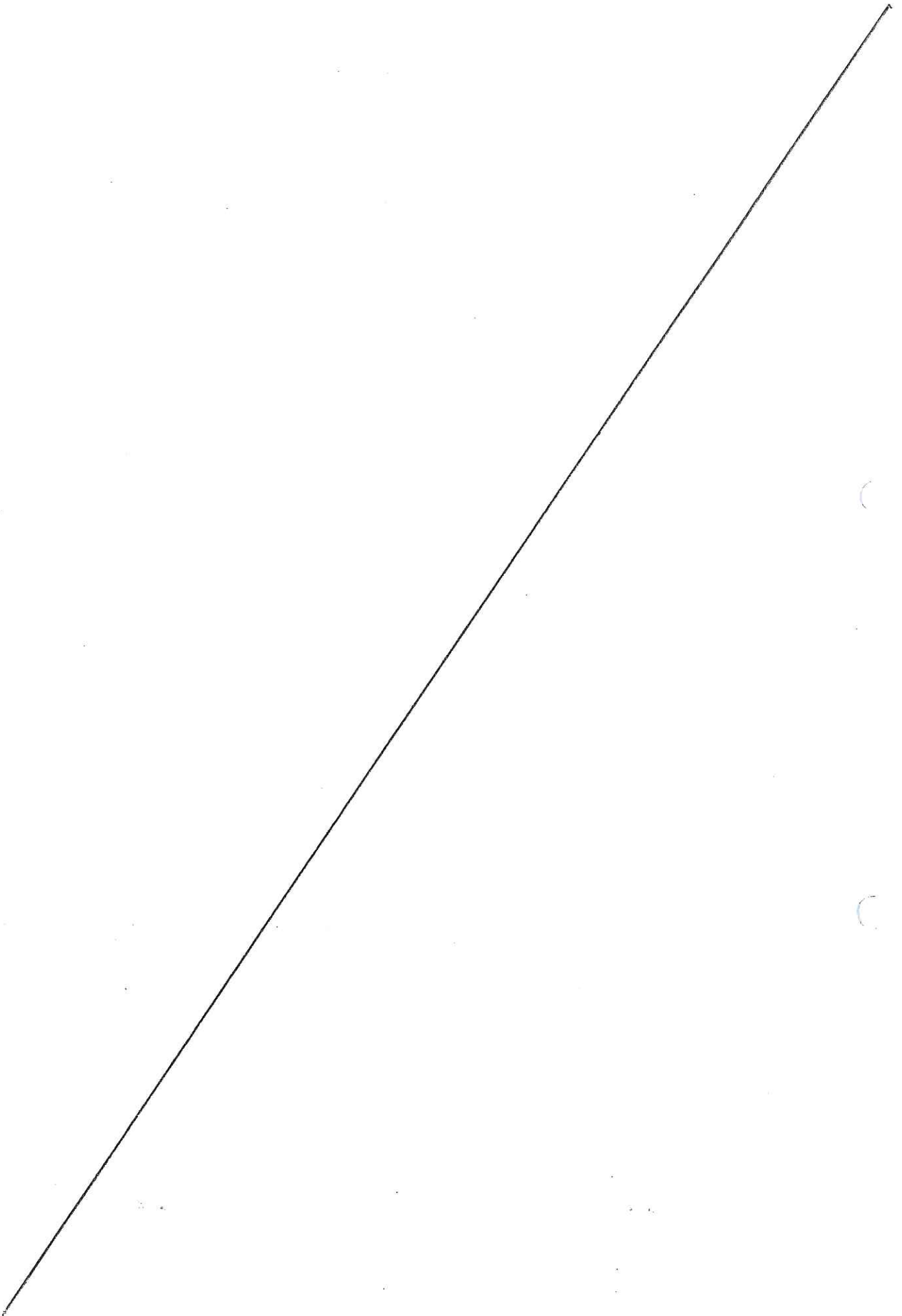




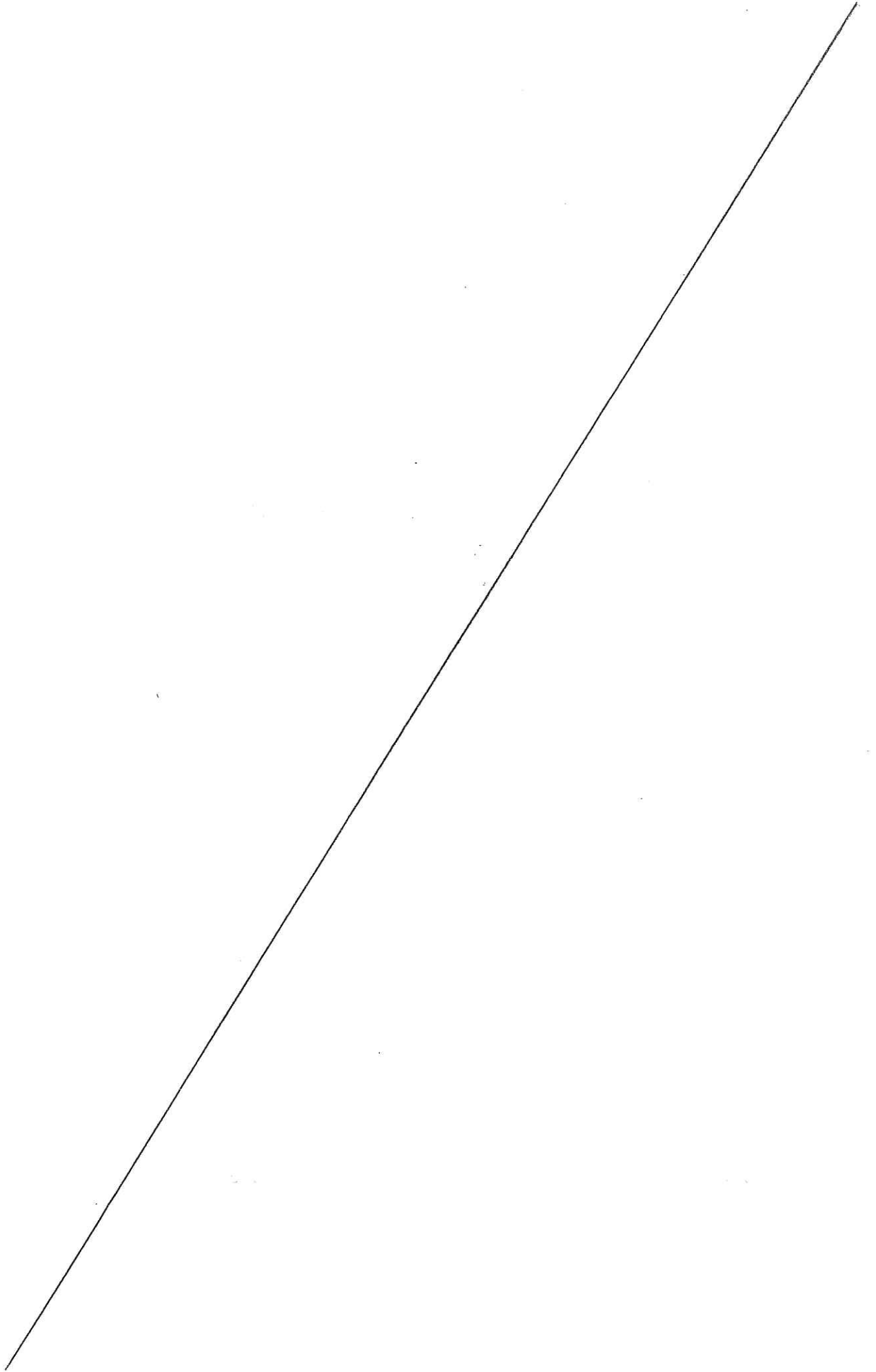
## Licensed Premises within Newark Town Centre and Terminal Time of Sale of Alcohol

Name and Address	Premises Type	Terminal Time of Licensable Activity
White Hind - Currently	Pub	Sunday to Thursday 1000 – 0100 Friday and Saturday 1000 – 0200
White Hind Bar - Requested		Monday to Wednesday 0800 – 0200 Thursday to Saturday 0800 – 0300 Sunday 0900 - 0300
Ye Olde White Hart Market Place	Pub	Sunday to Thursday 0900 – 2330 Friday to Saturday 0900 - 0100
Rutland Barnby Gate	Pub	Monday to Sunday 1000 - 0200
Atrium – currently closed Castle Gate	Bar	Sunday to Wednesday 0800 – 0100 Thursday to Saturday 0800 - 0300
Queens Head Market Place	Pub	Sunday to Thursday 0700 – 0000 Friday and Saturday 0700 - 0100
Sir John Arderne Church Street	Pub	Sunday to Thursday 0900 – 0030 Friday and Saturday 0900 - 0100
Mayze Castle Gate	Pub	Sunday to Thursday 0900 – 0000 Friday and Saturday 0900 - 0200
Waters Edge Castle Gate	Bar	Monday to Sunday 0900 - 0130
Madisons Carter Gate	Bar	Mon- Wed 09:00 – 02:00 Wed – Sat 09:00 – 02:30 Sun – 09:00 – 02:00

DWB 1



**EXHIBIT**  
**DWB2**  
**CORN EXCHANGE**

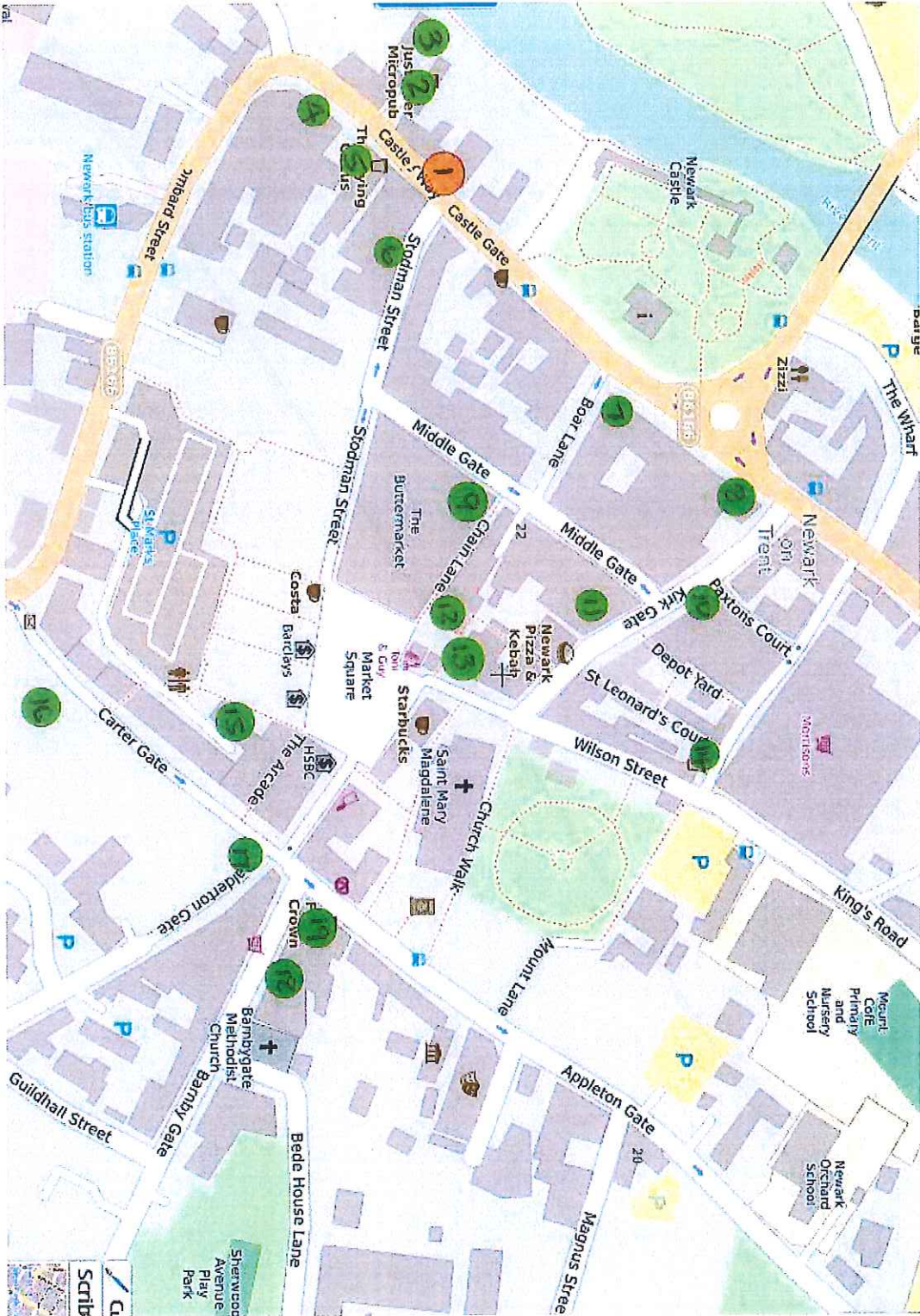


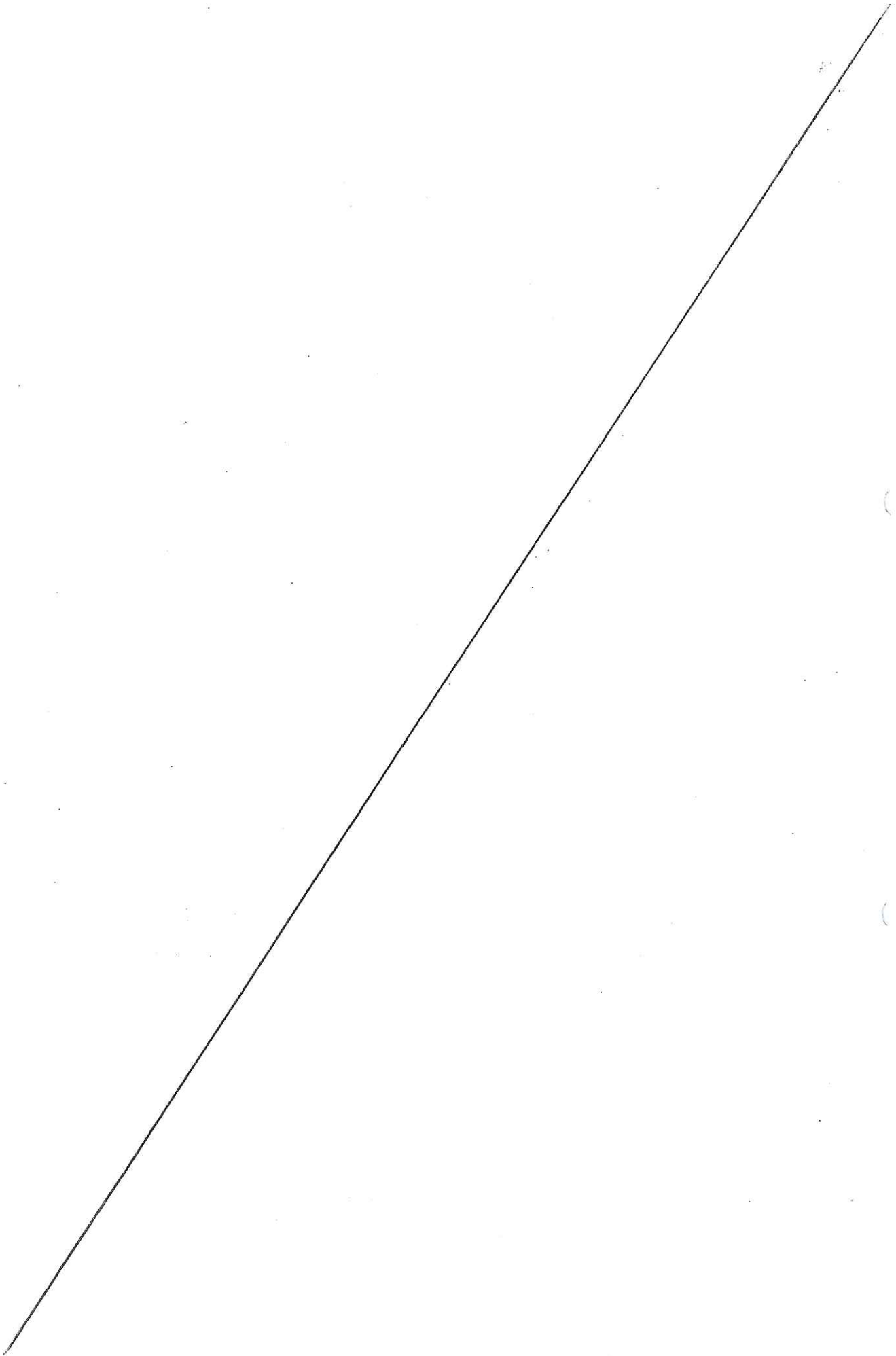


Map of Newark Night Time Economy

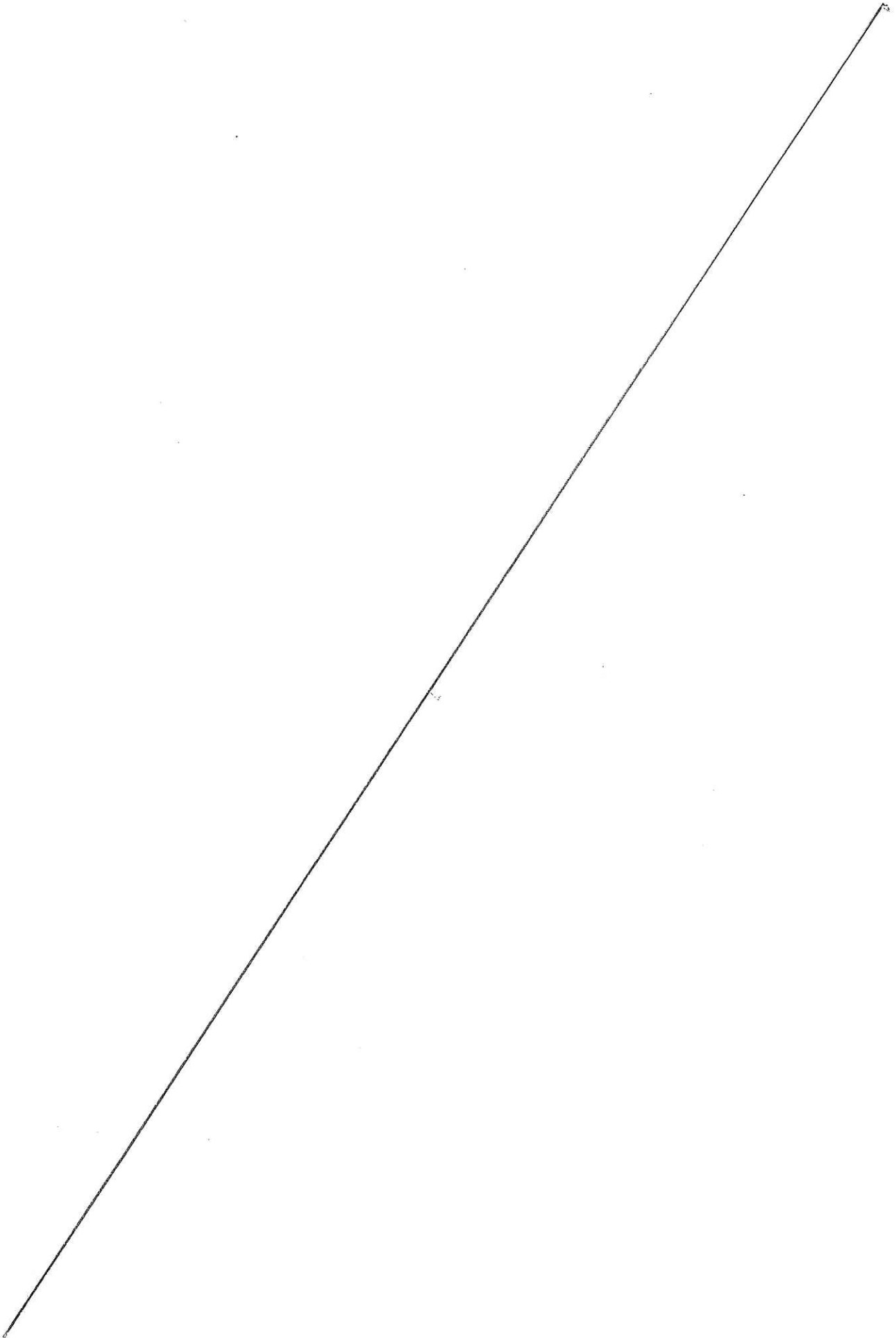
Key

1. Corn Exchange
2. Just Beer
3. Swan and Salmon
4. Atrium
5. Flying Circus
6. Prince Rupert
7. The Ram
8. Mayze
9. Tambo Lounge
10. Old Kings Arms
11. Old Post Office
12. Queens Head
13. Sir John Arderne
14. Clay Tavern
15. White Hart
16. Madisons
17. White Hind
18. Rutland
19. Fox and Crown





**EXHIBIT**  
**DWB3**  
**CORN EXCHANGE**

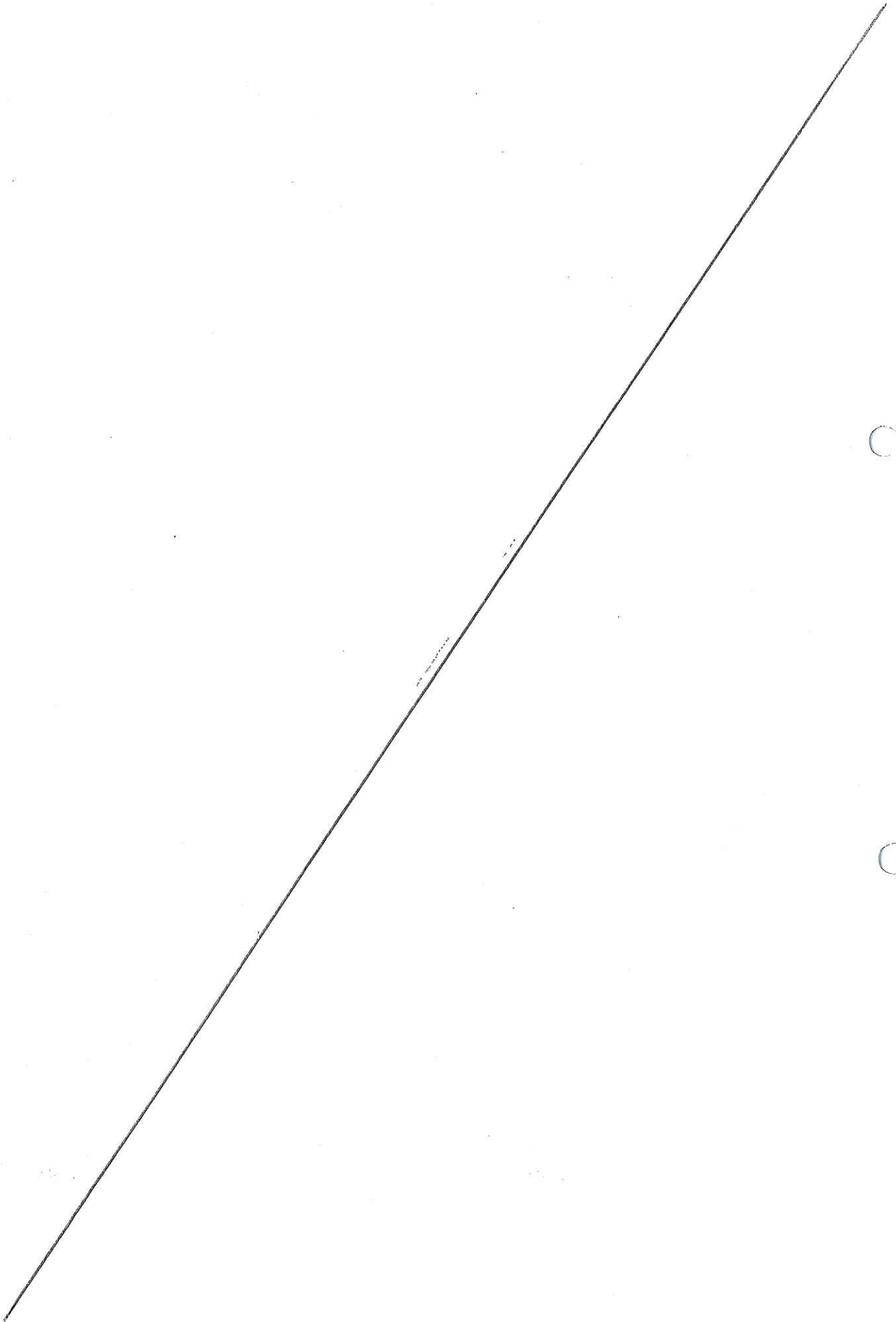






DWB3

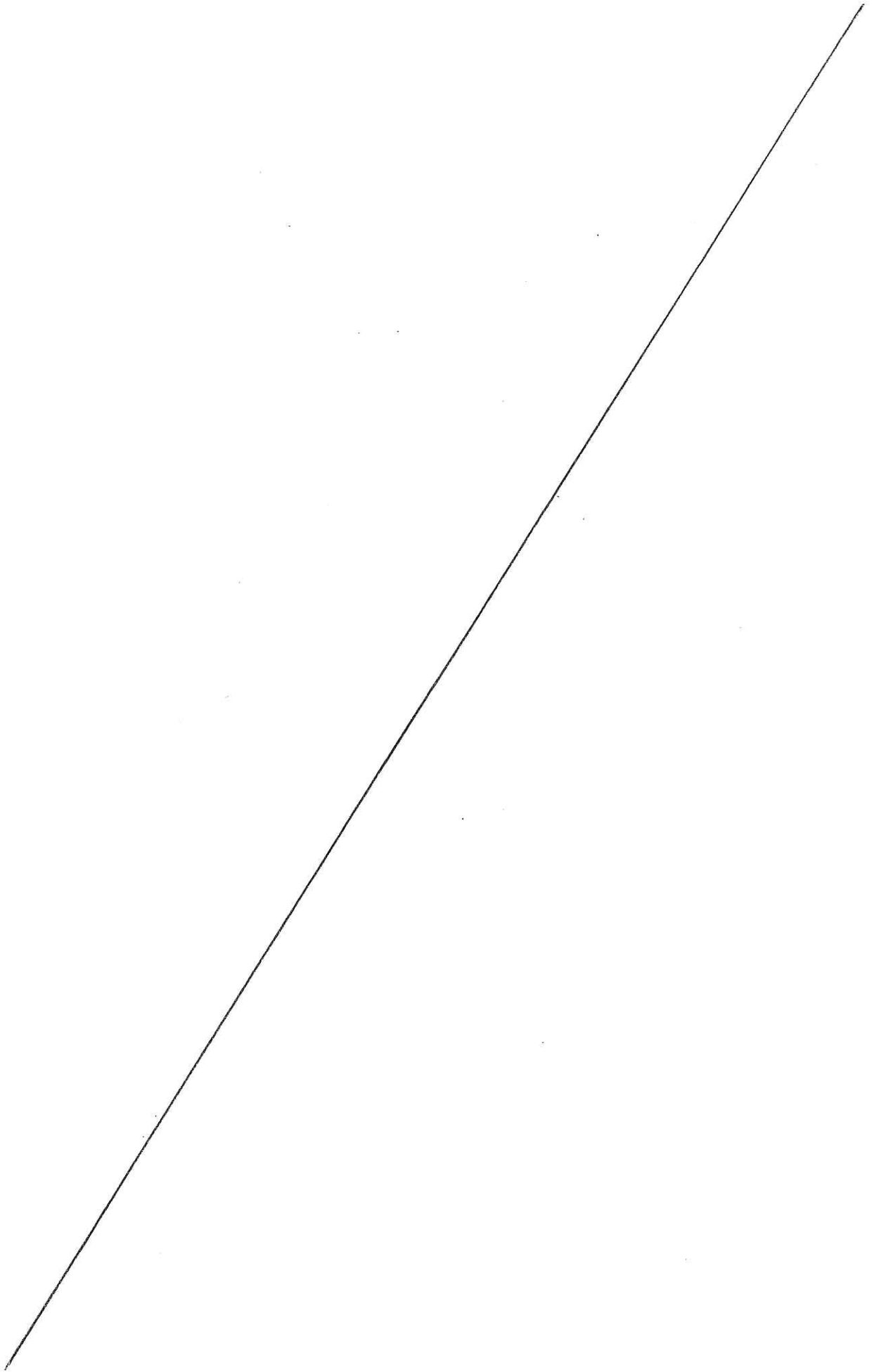




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EXHIBIT  
DWB4  
CORN EXCHANGE







DWB4



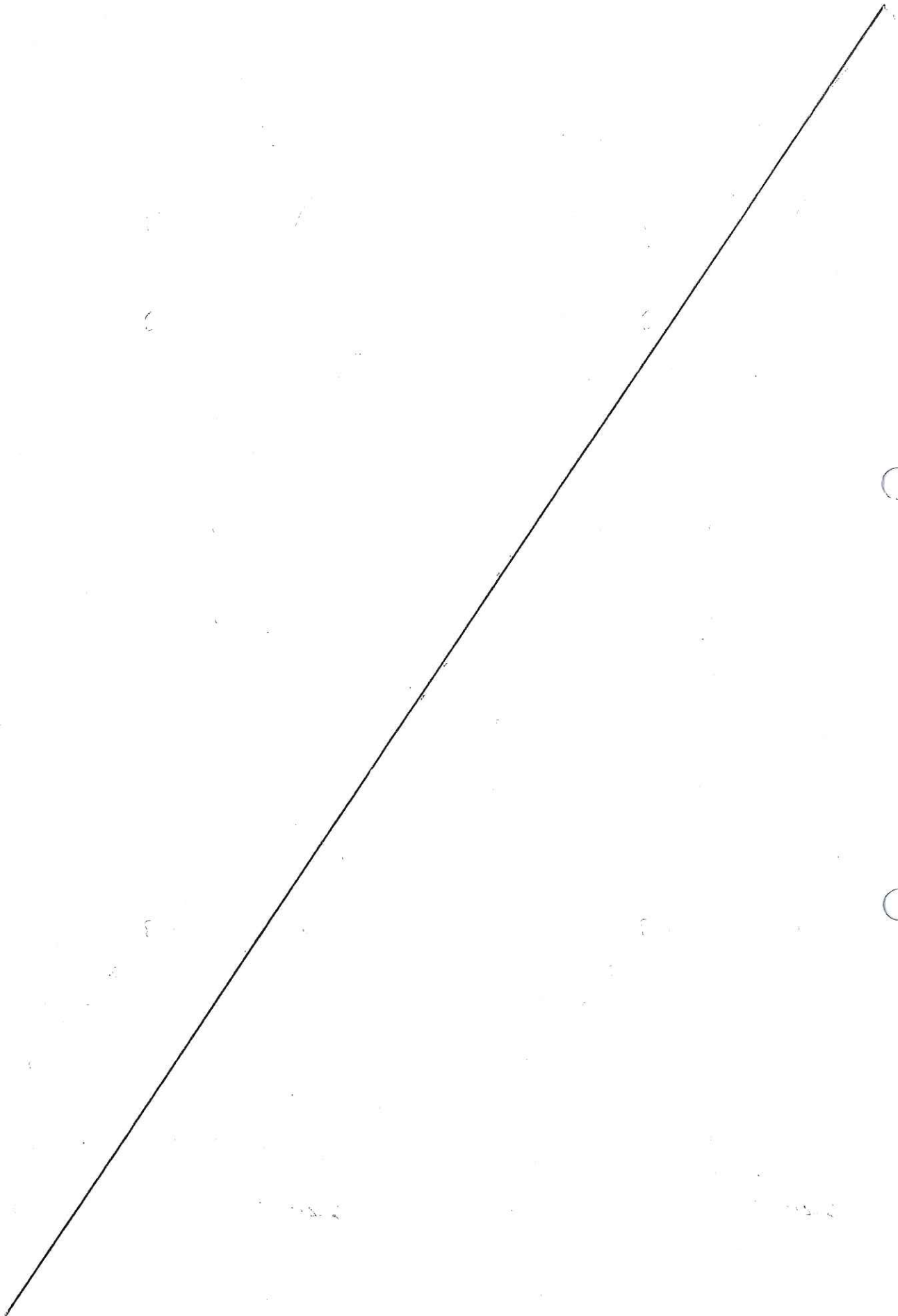
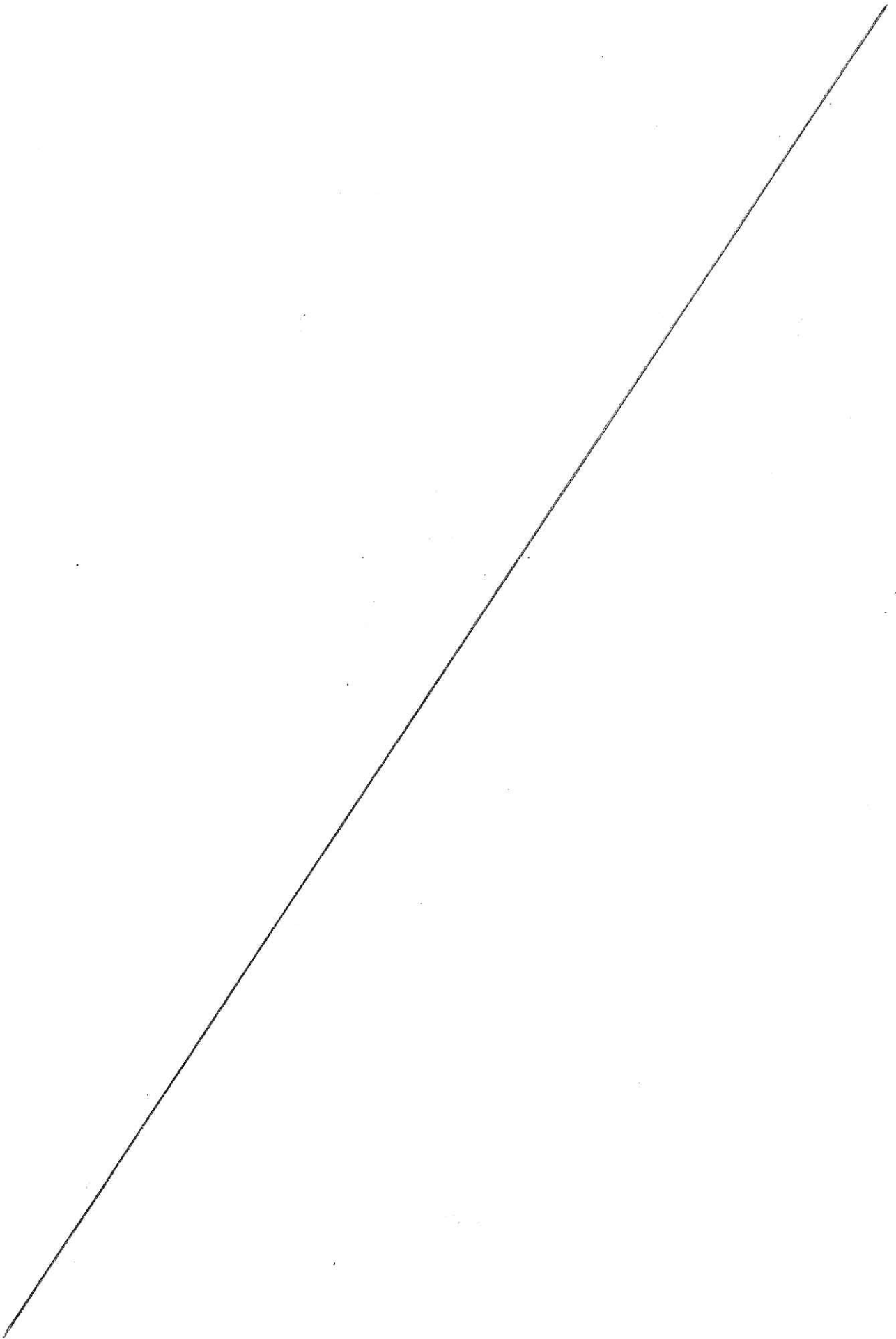


EXHIBIT  
DWB5  
CORN EXCHANGE







DWB5



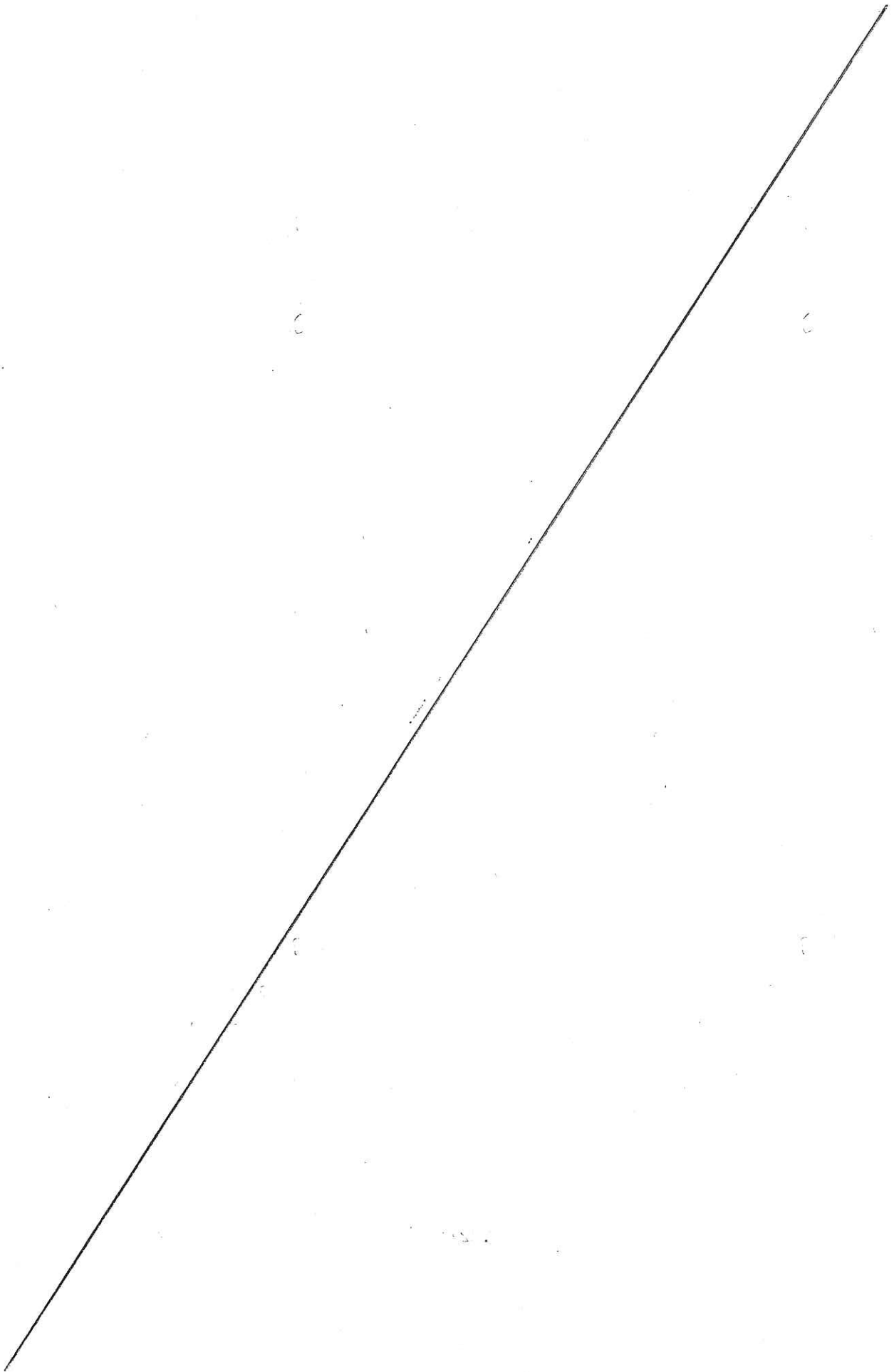
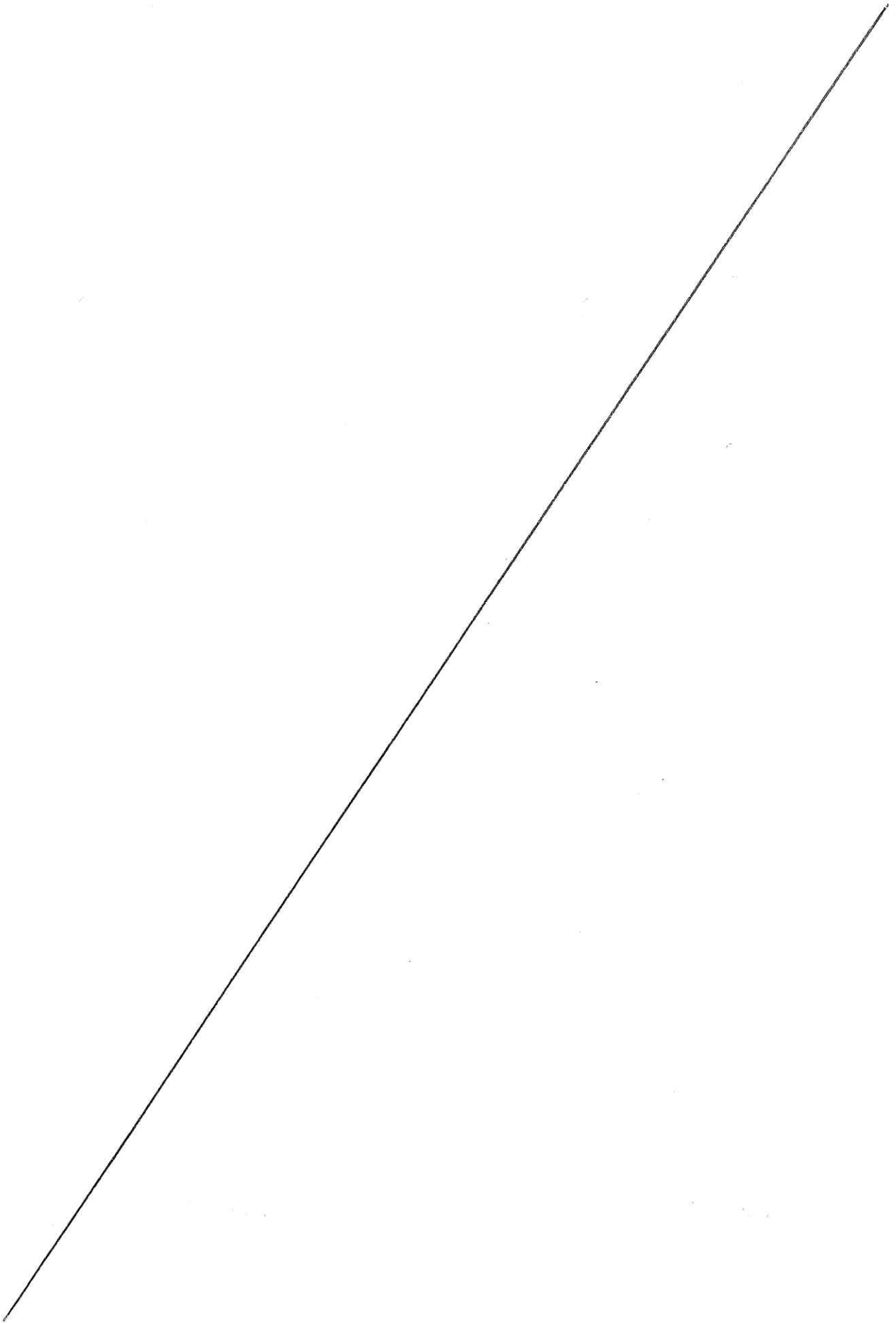


EXHIBIT  
DWB6  
CORN EXCHANGE







DWB6



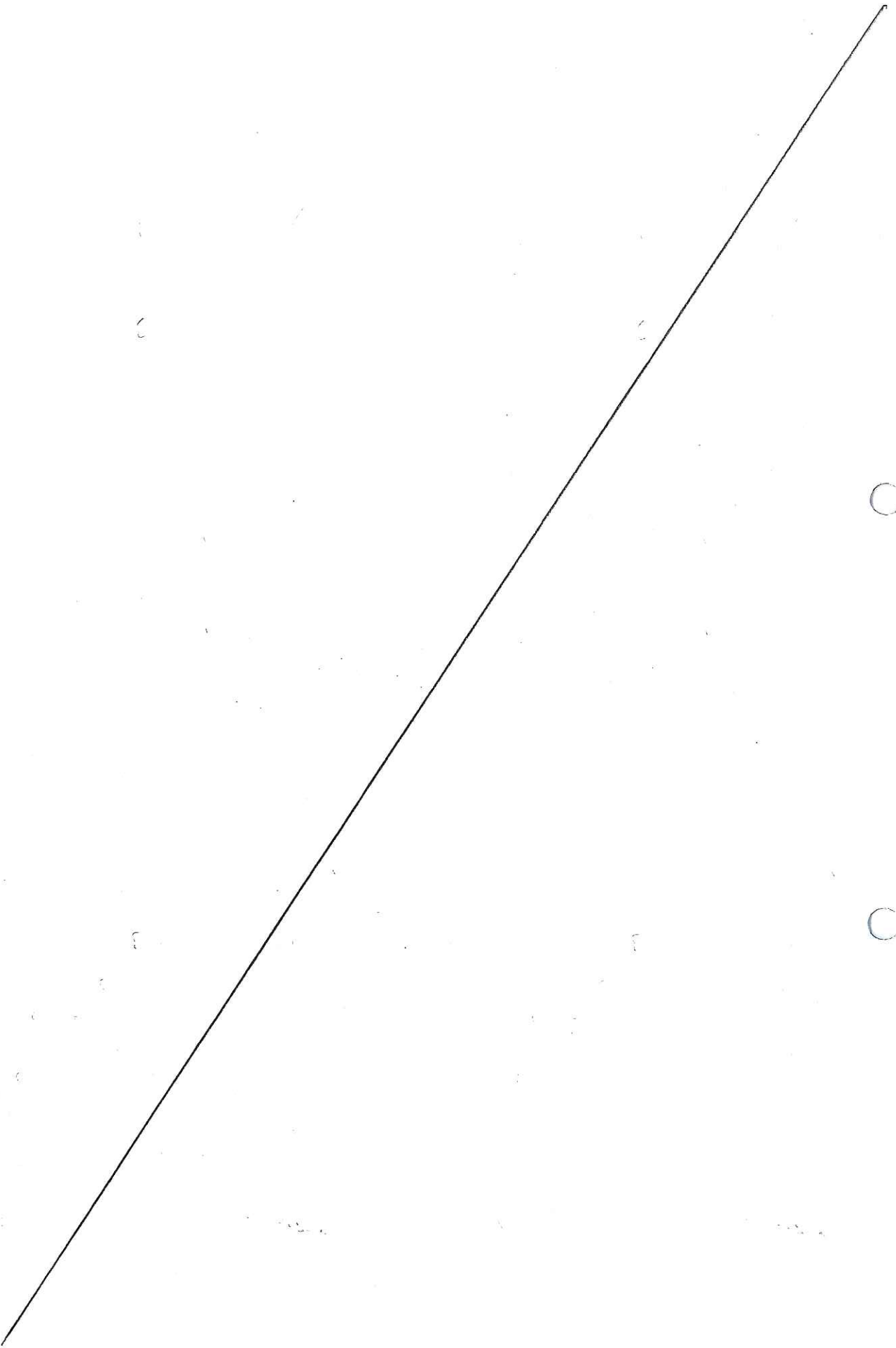
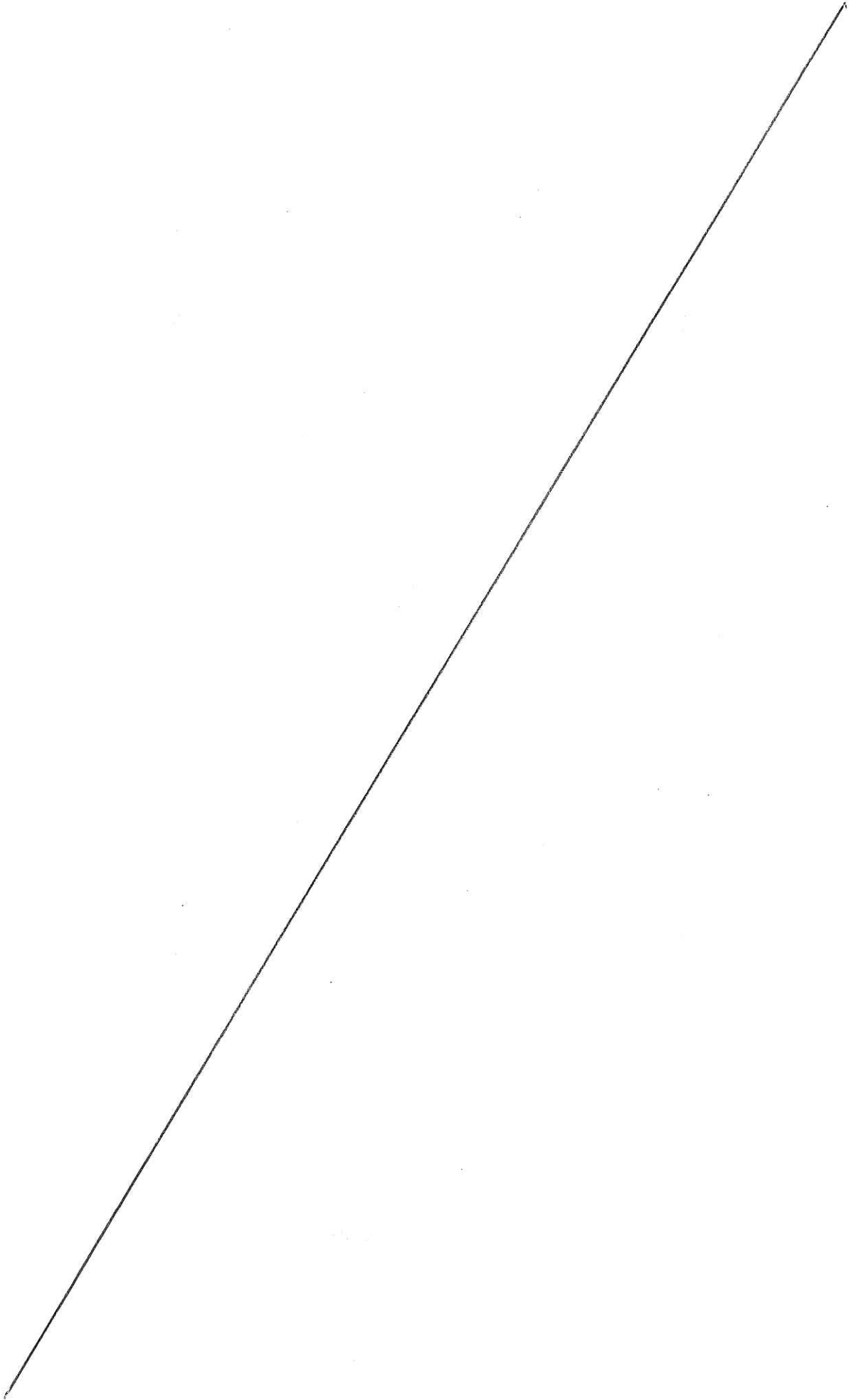


EXHIBIT  
DWB7  
CORN EXCHANGE





Corn Exchange

Incidents in the table have been taken from Poets and the Safe system from 28/07/2019 – 03/08/2020. The incidents shown are for Castlegate and businesses close to this area.

The data shows that Saturday overnight to the Sunday into the early hours, the night with the most incidents were called in.

Friday/ Saturday overnight – 1 + 6 = 7 incidents

Saturday/ Sunday overnight – 7 + 7 = 14 incidents

On Saturday and Sunday nearly 30% of the incidents before midnight, were classed as Anti-Social Behaviour (ASB).

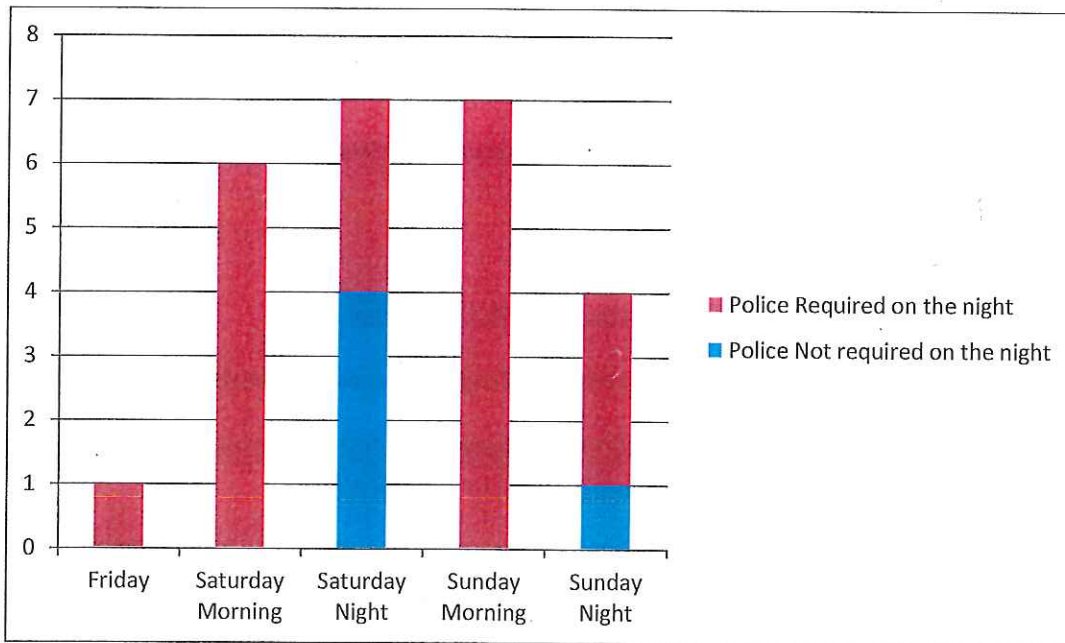
From reading each incident those that occurred after midnight were more serious, with some victims needing medical care.

Out of 34 jobs in the area 24 were on a Saturday or Sunday with 14 of them being between 20:00 on Sunday and 02:30 on Sunday morning.

Out of 34 jobs:

15 of them were after midnight and all 15 needed Police attendance, except the noise complaint which was passed to the council.

19 were before midnight and 11 incidents needed Police attendance. The other 8 were not attended on the night due to them either resolving themselves or the matter not being urgent enough for attendance straight away.

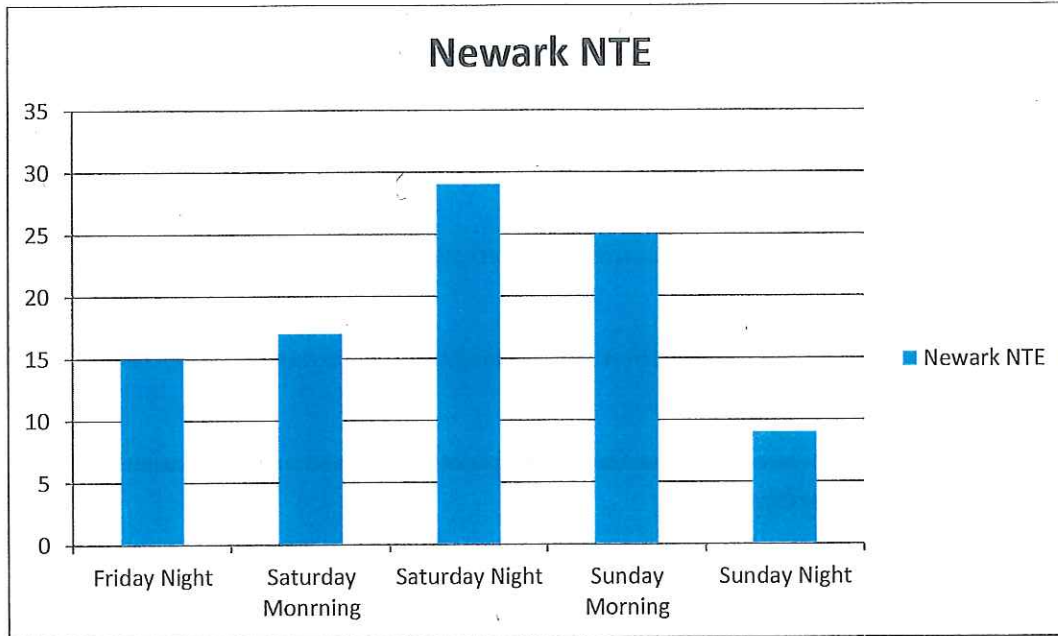


Busiest months were August and then the Christmas period.

DL0B7

## Newark Night Time Economy

Incidents in the table have been taken from Police incident recording systems (Poets and the Safe) from 28/07/2019 – 03/08/2020. The incidents cover the area of Newark Town centre.



Night is the time period between 20:00 and 23:59.

Morning is the time period between 00:00 and 05:00.

The data shows that the period with the most incidents called in was Saturday Night, having 29 incidents called in. With the next highest being the Sunday morning which had 25 incidents called in. Therefore the time period with the highest demand for police assistance is from 20:00 hours on Saturday to 05:00 on Sunday.

The next set of data shows the amount of incidents called in during the hours between 22:00 and 02:00.

The weekend includes Friday, Saturday and Sunday.

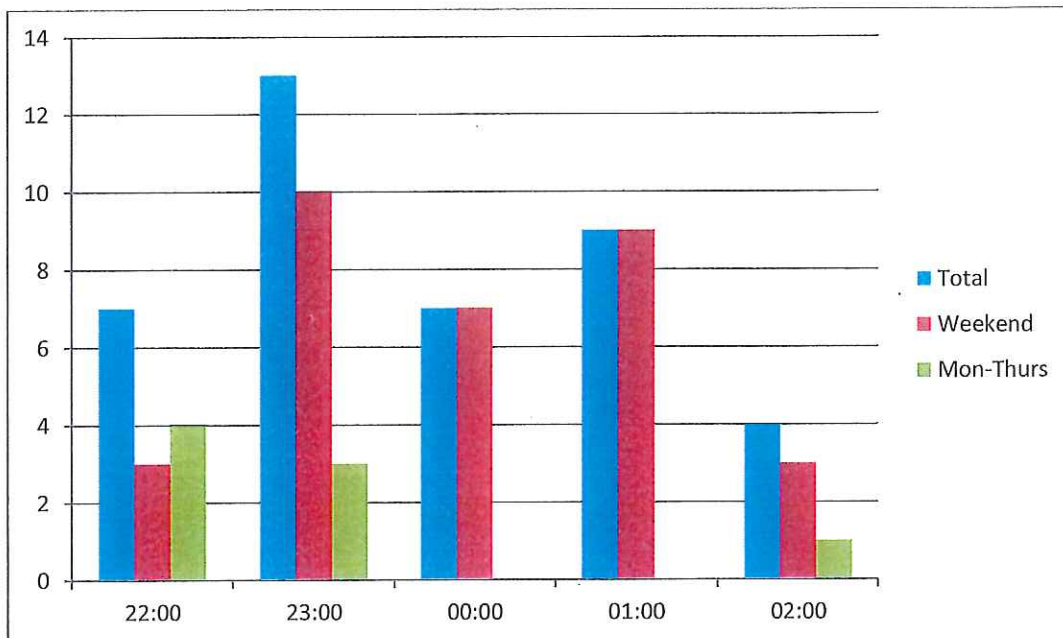
It shows the busiest period to be between 23:00 and 02:00, with a total of 29.

All the incidents that were called in between 00:00 and 02:00 were received over the weekend.

The incidents during the hour of 01:00 to 02:00 were all called in from the same Licensed Premises which has a License on a Friday and Saturday to stay open until 01:00 hours.

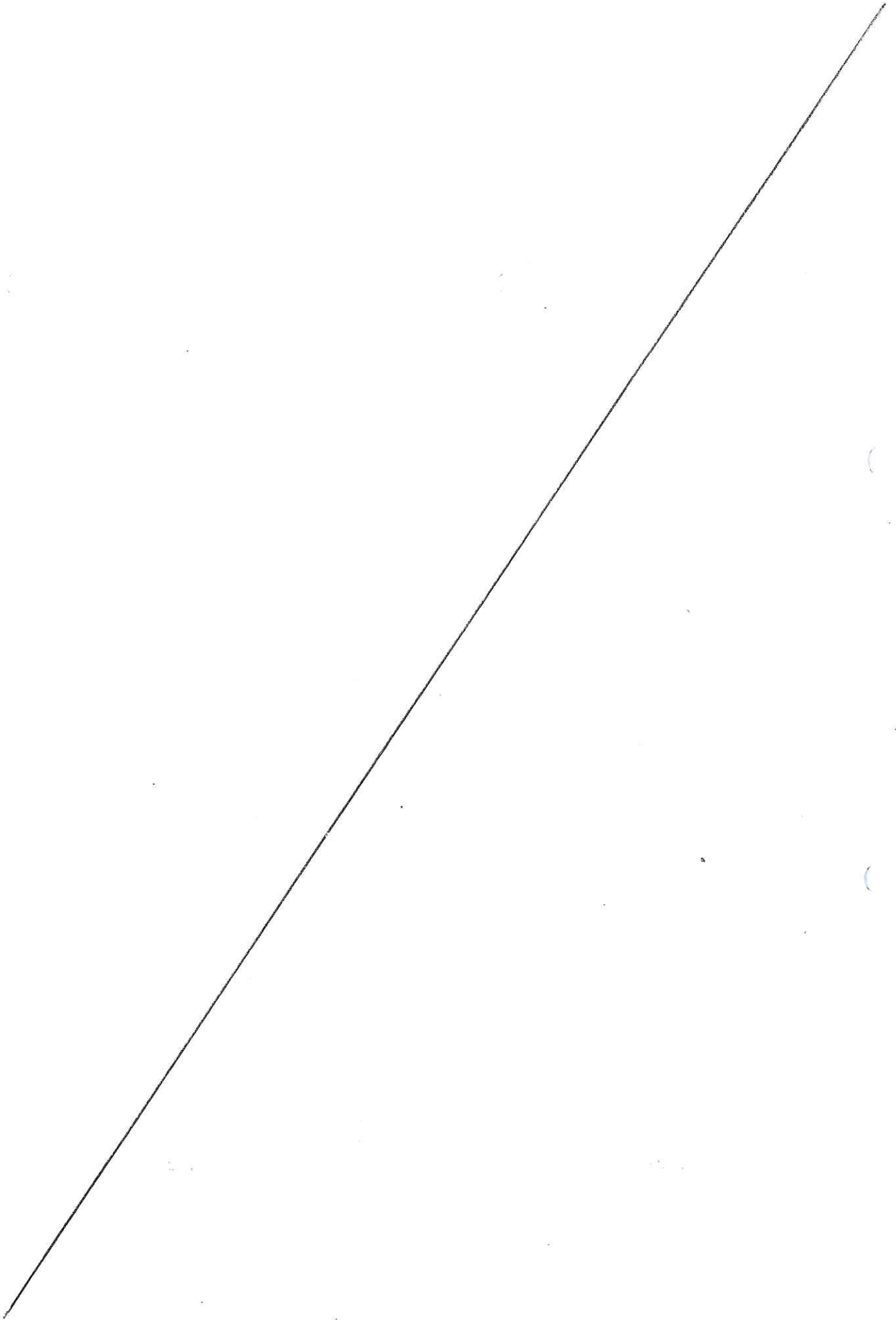
Whereas the incidents called in between 23:00 to 00:00 were from a variety of Licensed Premises.

Bar chart to show the amount of incidents called in during the hours between 22:00 and 02:00



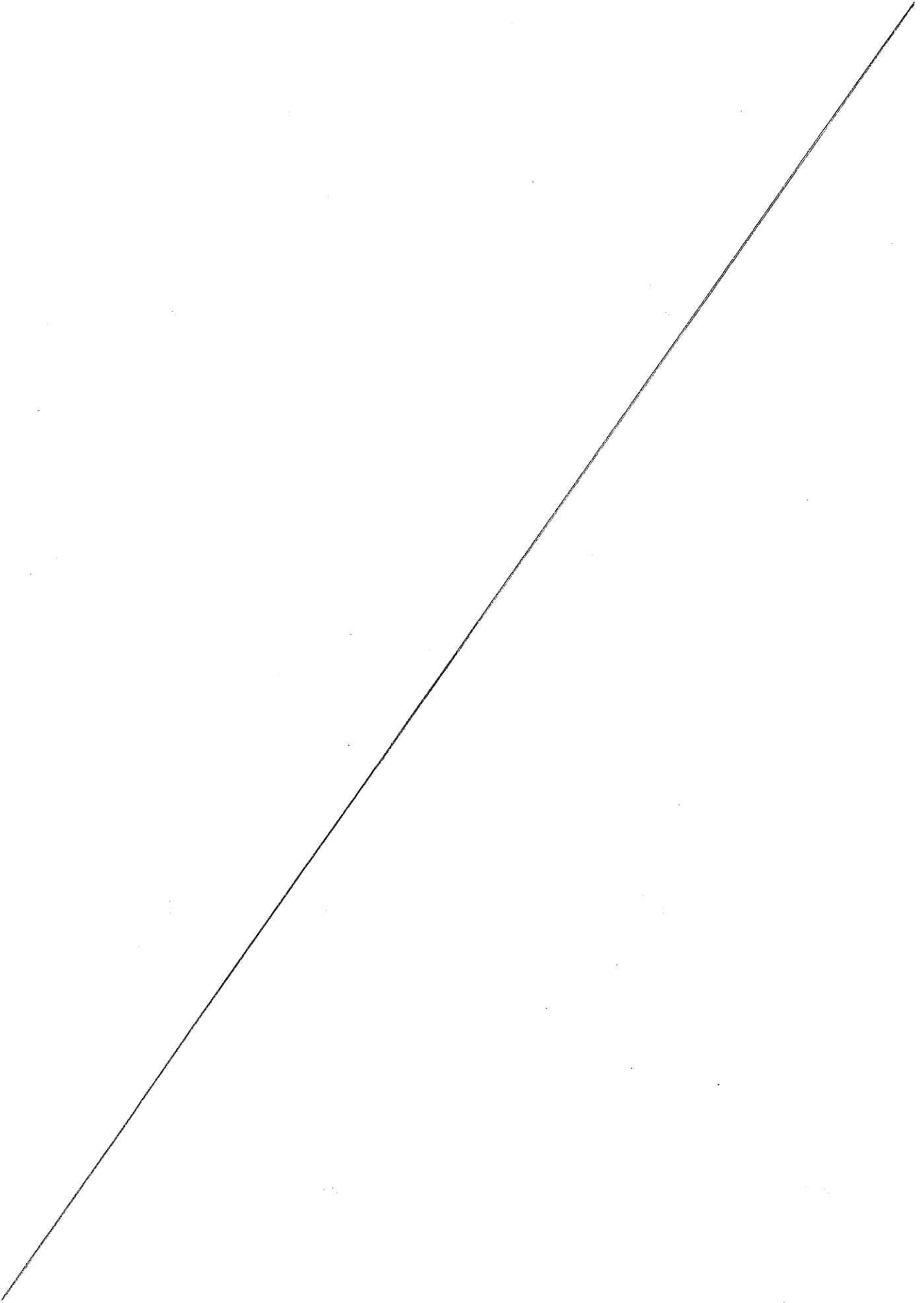
The busiest periods were the August 2019, Christmas period and then when pubs re-opened on 4/07/2020 due to Covid- 19 restriction lifting, this has made all of July 2020 a busy period.

Police work on a shift basis with two teams working until 02:00, after this time it then drops down to one team until 07:00. Any premise that opens later than 02:00 will put extra demand on Police resources and staffing may have to be reviewed to adjust to the extra demand.





**EXHIBIT**  
**DWB8**  
**CORN EXCHANGE**



CASTLEGATE AND IMMEDIATE VICINITY  
NEWARK NIGHT TIME ECONOMY  
INCIDENTS  
01.08.2019 - 03.08.2020  
BETWEEN 20:00HRS-03:00HRS

Date	Time	Day of the Week	Incident Type	Any Action Taken
01/08/2019	23:15	Thursday	Female in distress running, very drunk	CCTV monitored and AIO.
03/08/2019	21:42	Saturday	Asb	Males has left
03/08/2019	22:28	Saturday	Fight 20+ people, glasses being thrown	Male removed from premise
04/08/2019	01:18	Sunday	Male refusing to leave, very drunk	Male moved on.
04/08/2019	21:27	Sunday	Assault	Crimed as common assault
10/08/2019	00:23	Saturday	Firearms, drunken male making threats	2 resources attended for area search but negative
10/08/2019	23:51	Saturday	Drunken male, refusing to leave	Officers resumed, no further calls so closed.
14/08/2019	00:26	Wednesday	Noise complaint	
21/08/2019	22:56	Wednesday	Drunken male, covered in blood	Male taken home
25/08/2019	00:44	Sunday	Disorder outside	2 Resources attended, suspects name checked and moved on
25/08/2019	23:20	Sunday	violence against person, manager been attacked	2 Resources attended, area search negative. Assault- ABH/common recorded
01/09/2019	00:51	Sunday	Drunken male, asleep not paying.	Male removed
08/09/2019	21:45	Sunday	Male being aggressive to staff and customers.	Male taken home
06/10/2019	00:40	Sunday	Male being aggressive towards a female	2 resources attended for area search but negative
19/10/2019	00:21	Saturday	Robbery of 2 females leaving the pub.	Crimed as Robbery, all officers available doing area search.
19/10/2019	02:07	Saturday	Fight 20-30 people.	Affray recorded. 1x Cannabis warning
28/10/2019	20:55	Monday	customers refusing to leave, have thrown food	PCSO's attended, male ran off
28/10/2019	21:24	Monday	Drunken male wandered in, aggressive, refusing to leave	Male left before officers arrived.
02/11/2019	02:05	Saturday	Violence against person	Female seeking medical attention, crimed as Assault.
09/11/2019	23:07	Saturday	drunken domestic	Area search - no trace
30/11/2019	20:04	Saturday	Fight 20+ people	Common assault recorded
07/12/2019	00:20	Saturday	Drink driver	Area search no trace
20/12/2019	22:30	Friday	Drunken male being aggressive	Male arrested
21/12/2019	02:30	Saturday	Male assaulted outside	Male seeking medical care, crimed as assault
24/12/2019	23:53	Tuesday	Drink driver report	Area Search negative
30/12/2019	22:59	Monday	Male punched another, refusing to leave	Common assault recorded
12/01/2020	00:29	Sunday	Drunken females being abusive, refusing to leave	Taken to home address
30/01/2020	01:40	Thursday	Altercation	Domestic no complaints
02/02/2020	01:10	Sunday	Common Assault	Officers attend and take details, crimed as common assault
29/02/2020	22:53	Saturday	Drugs Found	
22/03/2020	20:36	Sunday	ASB	left before officers arrival
19/04/2020	00:36	Sunday	ASB	Area search no problem found
05/05/2020	20:08	Tuesday	violence against	assault crimed but victim wanted NFA
03/08/2020	20:13	Saturday	Asb	





**Further information requested by local authority responses:**

Comments from Roma Revill, 10 Navigation Yard, Newark, NG24 4TN

Attention Max Finch  
Director - Communities and Environment

**Response to the Council's Communication re The Corn Exchange development dated 6 August.**

Having read the controls put forward by the licence applicant, there is nothing in them to suggest that they will reduce the prevention of crime and disorder, public safety or the prevention of public nuisance, as the things suggested refer to the premises themselves, not the effects on the surrounding area. I do not see how regular noise assessments will prevent noise being a nuisance, to neighbours if events are allowed into the early hours of the morning as applied for. This is especially the case when the outside area is used, as on the plans they are proposing 2 outside bars and a stage. Is it really safe to allow an entrance and exit onto the river path other than in an emergency? There is no barrier, and it would be very easy for people to fall into the river there, where dangerous currents are known.

It says that live music will be allowed outside for no more than 4 hours a day, and for no more than 4 days a week, but it does not say what time of day this will take place. During the day time might be acceptable, but not in the late evening, and at night.

Signage asking people to leave quietly is all very well and good, but how much notice will be taken of it, especially by those under the effects of alcohol.

Providing a free phone for taxis will not prevent problems with taxis waiting outside, which has caused problems in the past.

They may well intend to have security staff and CCTV, but this will not stop the likely problems on Millgate, Lombard Street and further along Castle Gate. There is no CCTV on Millgate or the alley ways and paths off it. There has already been increased noise and bad behaviour since the pubs re-opened, and they aren't open into the early hours.

With regards to the protection of children from harm, I do not see how separating under and over 18s in different parts of the building will be very practical in practice. There would have to be a lot of internal security staff constantly monitoring. They don't specify how they are going to check whether a young person is 18 or over, although they specify how many forms of ID will be required for 21 and 25 year olds. Why should under 18s be allowed in at all in the evening, whether they are with an adult or not. Surely 9pm is late enough. Would there not be merit in it being for adults only in the evenings and only allow under 18s in during the day, with an adult.

I think in some ways they are trying to be a youth club, by providing games, but this is not compatible with an alcohol licence.

If the premises are to be allowed to open at all, it should not be allowed beyond midnight on any night.

It is interesting that the majority of those who have written in favour of the licence being granted do not live nearby, and many are harping back to many years ago. I don't believe that people's behaviour is the same now. It is far less considerate, and more anti-social. One supporter has likened it to Madisons on Cartergate, but that is not trying to attract such a wide age range and for such long hours.